

Jerome County

Requests for Statements of Qualifications (RFQ)

RETURN SUBMITTALS TO:

Andrea Wiesenmeyer
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Fair Manager

DUE DATE: December 22, 2022

“Professional Engineering Services Jerome County Fair Grandstand Replacement Project”

Services: Jerome County, Idaho (County) is seeking Statements of Qualifications from qualified professional engineering firms interested in providing services for planning and design consultation for various phases of a Grandstand Replacement Project may include, but not limited to, site planning, water/irrigation system, pedestrian traffic, landscape, lighting, traffic, safety, land surveying, and drainage/erosion control.

Qualified firms will be placed on a Professional Engineering Services Roster. Selection from the roster for specific projects will follow the selection process outlined herein based as they relate to the components of each project.

Project Scope:

- Phase 1: Replacement of current Fairgrounds Grandstand Structures with new 211'x48' structure.
- Phase 2: May included but not limited to addition of fencing, gates, pedestrian traffic areas, landscaping.

Selection Process: The County will utilize a Qualification Based Selection process based on the criteria system below. The County's consultant selection committee will make recommendations to the County Commissioners, which will award the work. Contract negotiations will proceed with the firm receiving the award.

Respondents will be evaluated according to the following:

- Firm introduction including name, location of office(s), age, and size.
- Qualifications of project team. Identify the project manager and include firm's organizational chart. Resumes and a brief biography of key members should also be included.
- Related project experience. Include description of services provided, name of client, current contact information, and a list of project team members who worked on each project.
- Availability of key personnel to work on the projects as they occur.
- Firm must be capable of providing at least \$1,000,000 in errors and omissions insurance.

Electronic Submittal of SOQ:

- Statements of Qualifications must be submitted via email to the address listed above.
- The description "Professional Engineering Design Consultation SOQ" must appear in the subject line.
- The name of each firm submitting their qualifications will be recorded by the County.
- Limit Statement of Qualifications to twenty (20) pages, exclusive of covers, dividers, and resumes.
- The County may reject any and all Statements of Qualifications. The County may waive any informality or technicality in any submittal received, if the County believes it would serve the best interest of the County.

Publish:

Times News
Idaho Statesman
www.jeromecountyid.us
www.jeromecountyfair.com

Statements of Qualifications must be provided by 3:00 PM MST on December 22,2022.

Questions may be directed to: Andrea Wiesenmeyer, Fair Manager, 208-324-7209 • andrea@jeromecountyfair.com