

## **JEROME COUNTY COMMISSIONERS**

Monday, November 19, 2018

PRESENT: Charles Howell, Chairman  
Catherine Roemer, Vice Chairman  
Roger Morley, Commissioner  
Jane White, Deputy Clerk

Meeting convened at 9 A.M.

### **COMMISSIONER REPORTS**

Commissioner Elect John Crozier was present.

Commissioner Morley said he along with Carl Nellis and Jim Erwin had marked rocks to move in order to prevent dumping refuse over the Snake River Canyon rim.

Glenneda Zuiderveld was present.

Commissioner Morley reported from a Snake River Canyons Park Managing Board meeting that Don Zuck had submitted a letter of interest to join the Board.

Commissioner Morley had also met with the Jerome 20/20 director about his writing grants for the Snake River Canyons Park and had spoken with the tri-county weed superintendent, who was to meet with the Commissioners that afternoon about a citizen complaint.

Commissioner Howell reported that the Fair Board had discussed applying for grants for the RV park and portable stalls. He said the Board was receptive to sharing its shop with the County maintenance supervisor and would make arrangements with him.

Commissioner Elect John Crozier said he had attended a Snake River Juvenile Detention Center Joint Powers Committee meeting where Brent Reinke was elected as the new chairman and grievances were addressed.

### **NANCY MARSHALL AND KACIE BUHLER—PLANNING AND ZONING MATTERS**

Planning and Zoning Administrator Nancy Marshall and Zoning Clerk Kacie Buhler were present. Also present was Commissioner Elect John Crozier.

**Sign Revised Zoning Map:** Marshall and Buhler presented a zoning map that reflected a parcel's change from A-L (Agriculture Limited) to A-2 (Rural Residential) as approved by the Commissioners on November 13.

❖ A Motion was made by Commissioner Morley to authorize Commissioner Howell to sign the zoning map as printed. It was seconded and carried with unanimous ayes.

**Administrative Refunds:** Marshall requested that her office issues refunds if they are under a dollar amount set by the Commissioners.

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Discussion followed on the limit to set.

❖ A Motion was made by Commissioner Howell to allow administrative refunds at the P&Z Office, not to exceed \$100 per refund, with an explanation on the claims form. It was seconded and carried with unanimous ayes.

### **NOMINATION FOR IDAHO ASSOCIATION OF COUNTIES BOARD**

Present was Commissioner Elect John Crozier.

The Commissioners determined to research whom they would like to nominate to serve on the Idaho Association of Counties Board, and the matter was continued until November 26.

### **CHRISTMAS EVE CLOSURE**

Present was Commissioner Elect John Crozier.

The Board discussed employee work time on Christmas Eve.

❖ A Motion was made by Commissioner Howell to allow department heads and elected officials to let staff leave early on Christmas Eve but with the use of PTO or comp time. It was seconded and carried with unanimous ayes.

### **BUSINESS AND/OR ADMINISTRATIVE MATTERS**

Present was Commissioner Elect John Crozier.

The Board signed a leave request for Mario Umana.

The Board signed an Employee Wage Change form for a salary increase for Roger Sedlmayr because he had obtained his Intermediate Certificate.

The Board signed a Direct Deposit Detail with a grand total of \$119,197.61 and a Payroll Claims Approval by Fund with a grand total of \$288,051, both dated November 15, 2018, for the October 28, 2018, through November 10, 2018, payroll period.

Clerk/Auditor/Recorder Michelle Emerson was present. Emerson advised the Board that the meeting that day with newly elected State legislators in Twin Falls had been cancelled.

### **OLD BUSINESS**

Following a response from the sheriff's department, the Commissioners determined to meet with a representative from T-Mobile to hear that company's proposal for cell phone service.

### **SIGN MEMORANDUM OF UNDERSTANDING WITH AMATEUR RADIO OPERATORS**

Present were Commissioner Elect John Crozier and Glenneda Zuiderveld.

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The final revised Memorandum of Understanding with the amateur radio operators (RACES/ARES) was ready for signature, as determined on November 13.

❖ A Motion was made by Commissioner Howell to sign the revised MOU dated November 2018. It was seconded and carried with unanimous ayes.

#### **TIM LARSON—AIRPORTS REPORT**

Airports Manager Tim Larson was present. Also present were Commissioner Elect John Crozier and Glenneda Zuiderveld.

The Commissioners discussed fuel discounts with Larson. He believed discounts were warranted, based on the amount of a customer's purchases. Commissioner Howell said it was important to establish a policy for discounts since the Jerome Airport had lost a customer because of no policy.

Commissioner Howell inquired about soil sampling results so the County could proceed with a lease with Thomas Helicopters.

➤ Larson said he would follow up with Stukenholtz Lab.

Larson said the septic tanks had been serviced, as authorized by the Commissioners on November 13, but it was found that one lid needed replacement and sleeves were recommended to negate the cost of digging in the future.

Larson presented an invoice of \$1,286.63 for necessary parts to repair a leak on the loader in preparation for winter snowfall. He also explained that some necessary core sampling would close the Jerome Airport for 12 hours.

Larson reported on the progress of two new hangars by Mark Doerr with Precision Aviation, saying work would now stop until spring. He said Doerr would like to share some excavation and installation costs with the County, and it was determined the Board would meet with him for negotiation.

#### **MICHELLE EMERSON—PUBLIC DEFENDER BILL**

Clerk/Auditor/Recorder Michelle Emerson was present. Also present were Commissioner Elect John Crozier and Glenneda Zuiderveld.

Emerson brought a demand claim to pay the felony public defenders for October, as written in their contract with the County.

❖ A Motion was made by Commissioner Howell to approve the demand claim for Migliuri & Rodriguez for the public defender contract in October. It was seconded and carried with unanimous ayes.

#### **TANYA STITT—EMERGENCY MANAGEMENT REPORT**

Emergency Management Director Tanya Stitt was present. Also present were Commissioner Elect John Crozier and Glenneda Zuiderveld.

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Stitt presented bids for a new motor for the Search and Rescue boat, as the Commissioners had requested on October 15. She also included approximate costs of rebuilt motors, which the Commissioners preferred.

Stitt said Sign Works had lettered and put emblems on Search and Rescue vehicles for \$1,440.

❖ A Motion was made by Commissioner Morley to allocate not more than \$1,440 out of the Search & Rescue line item for lettering on the response unit. It was seconded, followed by discussion about pre-authorization for expenditures over \$500, and carried with unanimous ayes.

Stitt reviewed her written report, which included training, updates, and community events. She said she had been elected chairman of the regional District Interoperability Governance Board (DIGB).

Meeting recessed at 11 A.M.

Meeting reconvened at 2:40 P.M.

### **TERRY RUBY—NOXIOUS WEED COMPLAINT**

Tri-county Noxious Weed Superintendent Terry Ruby and Deputy Sheriff Gary Taylor were present. Also present were Diane and Jim Meeks as well as Glenneda Zuiderveld.

Ruby read the Board a timeline of phone calls and actions taken regarding a noxious weed complaint made by Julie Arroyo to the Commissioners on November 13. He said that he had explained to Mr. Arroyo that his neighbor (Jim Meeks) was in compliance with the Idaho noxious weed law.

Ruby explained the relevance of the weed pictures Arroyo had presented the Board. He said some of the pictures showed weeds that had been treated.

➤ It was determined the Board would send the Arroyos a letter stating its finding that the weeds were in compliance.

### **GARY TAYLOR—SHERIFF MATTERS**

Chief Deputy Sheriff Gary Taylor was present. Also present was Glenneda Zuiderveld.

**Paving for the Jail Shop:** Deputy Taylor presented three bids for asphalt at the jail complex, explaining the need. He said J & D had submitted the lowest bid and previously had done satisfactory work for the County.

Deputy Taylor answered questions from the Commissioners, and Commissioner Morley said he had seen the area and agreed with paving it.

❖ A Motion was made by Commissioner Morley to allow the sheriff's department to spend no more than \$9,845 with J & D Seal Coating and Asphalt Repairs for finishing a driveway and

other unfinished areas around the cement to protect the integrity of the existing cement pad. It was seconded and carried with unanimous ayes.

**Officer Commemorative Bricks:** Deputy Taylor told the Board he believed it would be a good gesture to buy two commemorative bricks in memory of two sheriff deputies who had been killed in the line of duty in Eden in 2001. The Commissioners agreed and accepted an anonymous donation to pay for the bricks.

### **KRISTINE SANDMIRE—REQUEST WAIVER OF DELINQUENT TAX FEES**

Treasurer Tevian Ekren-Kober was present. Also present were Kristine Sandmire, representing Pro-Sales and present by speakerphone, and Glenneda Zuiderveld.

Sandmire requested a waiver of delinquent property tax fees, stating that her company occupies property owned by GSW and MDCW Wood's Way Properties and pays the taxes for the property. She explained Pro-Sales had not paid the second half of 2017 taxes because it did not have the bill or the reminder notice due to the notices sent to the property owner's home that burned.

Following questions by the Commissioners, they asked Sandmire to submit a casualty loss application verifying the loss of the property owner's house.

➤ Sandmire said she would pay the taxes, and the Commissioners delayed a decision about waiving late fees until after receiving the casualty loss application.

### **MIKE SEIB—LEGAL COUNSEL**

Attorney Mike Seib was present. Also present was Glenneda Zuiderveld.

**Transfer of Refuse Fees:** The Commissioners asked Seib about transferring refuse fees for non-profit organizations to the County, and the matter was put on the November 26 agenda.

### **READ AND APPROVE MINUTES**

❖ A Motion was made by Commissioner Morley to approve the minutes of July 9, November 5, and November 13 as read. It was seconded and carried with unanimous ayes.

### **INDIGENT MATTERS**

❖ A Motion was made by Commissioner Roemer to approve indigent matters as presented. It was seconded and carried with unanimous ayes. Approved were Case Nos. 1718-107 and 1718-109. Denied were Case Nos. 1718-111; 1718-106; 1718-108; 1819-009; 1819-008; and 1718-110.

Meeting adjourned at 4:06 P.M.

Respectively submitted:

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Jane White, Deputy Clerk

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Charles M. Howell, Chairman

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Catherine M. Roemer, Commissioner

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Roger M. Morley, Commissioner