

JEROME COUNTY COMMISSIONERS

Monday, November 5, 2018

PRESENT: Charles Howell, Chairman
Catherine Roemer, Vice Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9:07 A.M.

COMMISSIONER REPORTS

Commissioner Morley reported from a Southern Idaho Regional Solid Waste District meeting where discussion had included personnel problems and a third generator for the gas-powered power plant. He said the waste volume for Jerome County was less again in the recent quarter and that the District would be encouraging cardboard recycling because of the profit from it.

Commissioner Morley had also attended a retirement recognition for Judge Borresen.

Commissioner Howell reported that staffing at the SIRCOMM (emergency communications) dispatch center was doing well and that the agency was implementing the change to its new frequencies.

SIGN LETTER OF SUPPORT AND DONATION FOR THE I-FARM

The Board had agreed on October 22 to write a letter of support for a rangeland rehabilitation project proposed for the I-Farm, which is part of the Jerome County Museum.

❖ A Motion was made by Commissioner Howell to sign the letter of support to the Jerome County Historical Museum. It was seconded with no discussion and carried with unanimous ayes.

SIGN SETTLEMENT AGREEMENT WITH J&W AGRI-CORP

The Board was in receipt of a Release and Settlement Agreement with J&W Agri-Corp, which the County's liability insurance company (ICRMP) had recommended the County sign regarding a lawsuit.

❖ A Motion was made by Commissioner Morley to allow the chairman to sign the Hall Angell & Associates settlement. It was seconded followed by discussion and carried with unanimous ayes.

SIGN JUVENILE JUSTICE REPORT

❖ A Motion was made by Commissioner Howell to initial the County Annual Juvenile Justice Report to the Idaho Department of Juvenile Corrections. It was seconded and carried with unanimous ayes.

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DETERMINE MIGLIURI LEASE AMOUNT FOR OCTOBER

The Board determined to prorate the October rent from Migliuri & Rodriguez for office space in the Courthouse, beginning October 25, for a total of \$43.50.

❖ A Motion was made by Commissioner Howell to prorate the October lease amount based upon the date the law firm was able to occupy the office. It was seconded and carried with unanimous ayes.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed a Catering Permit for the South Hills Bar & Grill, LLC, Hansen, to be used November 10, 2018, from 1 P.M. - 1 A.M. at The Risk Barn.

The Board signed a Direct Deposit Detail with a grand total of \$117,124.29 and a Payroll Claims Approval By Fund with a grand total of \$\$284,424.90, both dated November 1, 2018, for the October 14, 2018, through October 27, 2018, payroll period.

The Board signed Request for Employee Wage Change forms for newly hired detention deputies Clinton Guest, Morgan Quayle (part-time), and Dave Garcia (reserve part-time).

The Board signed a leave request for Brent Culbertson.

BOARD OF EQUALIZATION

There was no business to come before the Board of Equalization.

STEVE HINES—EXTENSION OFFICE REPORT

Extension Educator Steve Hines was present.

Hines reviewed a written report of his office activities in October. He detailed his duties as department head as well as the work of the family and consumer science educator (Gretchen Manker), the community nutrition advisor (Celia Villacana), and the 4-H coordinator (Tina Miller). He also explained FinPack software, which he said would be used to teach farm management classes.

Hines said his office would be closed Thanksgiving week as one of the least busy weeks of the year.

Glenneda Zuiderveld was present.

Hines also presented a 2018 Situation Statement, a 12-page booklet about Jerome County.

MICHELLE EMERSON—EMPLOYEE WAGE INCREASES

Clerk/Auditor/Recorder Michelle Emerson was present. Also present was Glenneda Zuiderveld.

Emerson explained wage increases she was requesting for eight deputy clerks.

Commissioner Roemer asked whether there were job descriptions for the clerks and questioned removing employees from their probationary periods before six months, as stated in the employee manual. She also questioned not filling a part-time position in the budget and using the funds for employee raises.

Emerson said she would not ask for the part-time position in the next budget year.

The Board signed Employee Wage Change forms for Kelsie Manning as a newly hired clerk filling an open position; Cheryl Reeder, five percent for assuming extra duties; John Lage, five percent for probation completion and extra duties; Charry Cushman, five percent for probation completion; Gabriela Arteaga, four percent for completion of probation and extra duties; Sandra Peterson and Biridiana Gonzalez, four percent for extra duties; and Melanie Mani, three percent for probation completion. All the raises were effective November 13, 2108.

APPOINT ADVISORY MEMBER TO THE SNAKE RIVER CANYONS PARK BOARD

Glenneda Zuiderveld was present.

The Board discussed appointing an advisory member to the Snake River Canyons Park Managing Board, as had been requested by the vice president of the Park Board on October 15.

Commissioner Howell said he had spoken with the Planning and Zoning administrator about an employee in her department serving on the Board, and she had said his appointment would be appropriate. He believed appointment of another County employee who had expressed interest in the Board might be misconstrued because he was also working with representatives from the Idaho Department of Lands, whose property borders the Park.

❖ A Motion was made by Commissioner Howell to appoint Mark Reyes as a non-voting member of the Snake River Canyons Park Managing Board. It was seconded and carried with unanimous ayes.

BRIANNE McCOY—QUARTERLY UPDATE FROM THE IDAHO STATE PUBLIC DEFENSE COMMISSION

Brianne McCoy, regional coordinator of the Idaho State Public Defense Commission, was present. Also present was Glenneda Zuiderveld.

McCoy said the Commission made good comments about the County's contracts with its public defenders and recommended only a few tweaks for future contracts. She added that the Commission would be setting a new standard to be effective in two years and that counties need to start working with it for both felonies and misdemeanors.

Clerk/Auditor/Recorder Michelle Emerson was present.

McCoy suggested using grant funding from the Commission to soundproof rooms used for attorney-client meetings.

Emerson inquired further about the use of grants. McCoy said the Commission would be asking the Legislature for \$10 million rather than \$4 million for dispersal to counties.

TIM LARSON—AIRPORTS REPORT

Airports Manager Tim Larson was present. Also present was Glenneda Zuiderveld.

Report: Larson reported the Federal Aviation Administration equipment was scheduled to be moved to the new Jerome Airport terminal during the week of January 14. He said the Jerome school district had donated a sweeper to the Airport that had a smaller turning radius than the one purchased with the loader.

Larson said he was working on expanding the annual Fly-In in July. Commissioner Morley suggested incorporating a car show.

Fuel Discounts: Larson reported which customers had fuel discounts at the Jerome Airport.

➤ The Board asked that he provide the discount amounts and suggested developing a graduated scale in order to have a policy that would apply to all customers.

Meeting recessed at 11:43 A.M.

Meeting reconvened at 1:19 P.M. with Commissioners Howell and Morley present.

LARRY HALL—GRANTS FROM THE IDAHO DEPARTMENT OF PARKS AND RECREATION

Clerk/Auditor/Recorder Michelle Emerson was present. Also present was Larry Hall, executive director of Jerome 20/20 (an economic development organization).

Hall gave the Commissioners a written summary of grant considerations and steps he was willing to follow to pursue five grants from the Idaho Department of Parks and Recreation for developments in Jerome County. They were for a viewing platform for Shoshone Falls, in conjunction with Idaho Power, and improvements to Wilson Lake, Scott's Pond, the Fairgrounds, and a broken bridge.

Hall said he had attended a grant workshop with the Fair manager (Jamie Rupert) and the director of the Valley Recreation District (Rob Grant) and that he had conferred with Idaho Power about a viewing platform, which was a top priority.

Hall said Jerome 20/20 was willing to work with the Jerome Airport manager, the Airport Advisory Board, and JUB Engineers where needed and requested.

Commissioner Roemer was present.

DISCUSS ADDENDUM TO MOU WITH THE AMATEUR RADIO OPERATORS

Present were Sheriff George Oppedyk, Chief Deputy Gary Taylor, and Emergency Management Director Tanya Stitt.

The Board discussed with the sheriff and Stitt an e-mail the sheriff had sent to the Commissioners concerning his signing an addendum to the County's Memorandum of Understanding (MOU) with the RACES/ARES amateur radio operators organization.

Sheriff Oppedyk said he did not want to sign the addendum because he was not directly involved with the amateur radio operators.

Commissioner Roemer said legal counsel had advised that the sheriff would not need to be a signatory, and Commissioner Howell said he would ask legal counsel if the MOU signed by the former sheriff was still in effect.

Clerk/Auditor/Recorder Michelle Emerson was present.

➤ Following discussion, the Board determined the memorandum of understanding would be between just the County and the amateur radio operators.

JAMIE RUPERT—WAIVER REQUEST FOR TRANSFER STATION FEES

Fair Manager Jamie Rupert was present.

Rupert submitted a letter to the Commissioners asking for a waiver of fees at the County transfer station for waste from the Fairgrounds. She said the Fairgrounds would be sending more waste for a few months as workers clean up unusable concrete, wood, and items no longer functional.

Commissioner Morley was in favor of the County paying excess Fairgrounds fees rather than the Fair.

❖ A Motion was made by Commissioner Morley to write a letter exempting the Jerome County Fairgrounds from any waste hauling fees from the Southern Idaho Regional Solid Waste District. It was seconded and carried with unanimous ayes.

GEORGE OPPEDYK AND GARY TAYLOR—VEHICLE PURCHASES

Sheriff George Oppedyk, Chief Deputy Gary Taylor, and Attorney Mike Seib were present.

Sheriff Oppedyk requested that the sheriff's department order two vehicles as allowed in the FY 2018-19 budget, which would not be delivered for approximately eight weeks.

❖ A Motion was made by Commissioner Morley to allow the sheriff's department to purchase one Dodge Charger and one Dodge pickup for a total of \$49,044 to be paid for after January 1. It was seconded and carried with unanimous ayes.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib was present.

Riley Zoning Decision (recorded): The Board was in receipt of its written decision to approve a rezone of Jack and Debi Riley property from Agriculture Limited (A-L) to Agriculture Residential (A-2) following a public hearing on October 22.

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❖ A Motion was made by Commissioner Howell to sign the Memorandum Decision; Findings of Fact; and Conclusions of Law. It was seconded, followed by discussion of why Commissioner Morley supported it, and carried with unanimous ayes.

Addendum to MOU with the Amateur Radio Operators: Seib advised that the Memorandum of Understanding with the amateur radio operators (RACES/ARES) that was signed by the emergency management coordinator and the former sheriff was still in effect.

➤ Commissioner Howell said he would make changes to the original memorandum for the Board's consideration.

Probationary Periods: Seib advised that department heads could take employees off their introductory periods before six months at their discretion.

READ AND APPROVE MINUTES

❖ A Motion was made by Commissioner Morley to approve the minutes of June 19, October 22, and October 29 as written. It was seconded and carried with unanimous ayes.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Morley to accept indigent matters as presented. It was seconded and carried with unanimous ayes. Approved was Case No. 1718-081. Denied was Case No. 1819-013.

Meeting adjourned at 3:35 P.M.

Respectively submitted:

Jane White, Deputy Clerk

Charles M. Howell, Chairman

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner