

JEROME COUNTY COMMISSIONERS

Monday, October 29, 2018

PRESENT: Catherine Roemer, Vice Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9 A.M.

Commissioner Howell was out-of-town.

COMMISSIONER REPORTS

John Crozier was present.

Commissioner Morley reported the Brad Little reception at the Jerome Senior Center had been well attended, with many State candidates running for office in the upcoming November 6 election present.

APPROVE TIME RECORDS

John Crozier was present.

The Board approved Time Records for Cody Cantrell, Brent Culbertson, Deserae Jones, Nancy Marshall, and Mario Umana.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

John Crozier was present.

The Board signed leave requests for Brent Culbertson, Deserae Jones, and Mario Umana.

CODY CANTRELL—VETERANS REPORT

Veterans Service Officer Cody Cantrell was present. Also present was John Crozier.

Cantrell presented a two-month recap of his services, from August 27, 2018, to October 29, 2018, which included 28 office visits, three new claims filed, three home visits, three health care enrollments, two community outreach visits, and one visit to St. Luke's.

Cantrell expanded on his written statistics and explained reconsiderations in answer to the Board's question.

TIM LARSON—AIRPORTS REPORT

Airports Manager Tim Larson was present. Also present were John Crozier and Glenneda Zuiderveld.

Report: Larson reported all four pumps were working with the new fuel terminal, which the customers liked. He expected repair of the dump truck at the Jerome Airport that week. His good

news was that the Federal Aviation Administration (FAA) would not require matching funding for lengthening and repaving the Jerome Airport runway.

Soil Sampling for Thomas Helicopters: Larson said signing a contract with Civil Science was no longer necessary because Stukenholtz Lab had completed soil sampling for Thomas Helicopters at less expense. He expected results of the test within two weeks.

Occupation of New Terminal: Larson said the Jerome Airport was still on a waiting list for moving equipment by an agency of the FAA.

TRACEE McKIM AND MICHELLE EMERSON—YEAR-END BUDGET RESOLUTIONS

Chief Deputy Clerk Tracee McKim and Clerk/Auditor/Recorder Michelle Emerson were present. Also present were John Crozier, Ben Crouch, and Glenneda Zuiderveld.

McKim presented and explained 27 resolutions necessary to close out the FY 2017-18 budget.

❖ A Motion was made by Commissioner Morley to accept year-end Resolutions 2018-17 through 2018-43 as written. It was seconded and carried with unanimous ayes.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib and Clerk/Auditor/Recorder Michelle Emerson were present. Also present were John Crozier and Ben Crouch.

Civil Science Contract for Thomas Helicopters: This contract was not necessary, as reported by the airport manager earlier in the morning.

Riley Zoning Decision: This matter was awaiting a written decision and added to the November 4 agenda.

Public Defender Contract for Hilverda McRae: Seib had reviewed a contract with the law firm of Hilverda McRae to replace a contract for public defender services from Patrick McMillan, who had passed away.

❖ A Motion was made by Commissioner Roemer to sign a contract for defense of indigent persons with Hilverda McRae, PLLC. It was seconded and carried with unanimous ayes.

Public Defender Contract with Migliuri & Rodriguez: Seib advised the contract with the law firm of Migliuri & Rodriguez was acceptable if the Commissioners agreed with it. It was replacing a contract with Calbo & Depew because of the resignation of that law firm upon Depew's appointment as a magistrate judge.

❖ A Motion was made by Commissioner Roemer to sign the professional services contract as counsel for indigent persons with Migliuri & Rodriguez. It was signed and carried with unanimous ayes.

Public Defender Lease Contract with Migliuri & Rodriguez: The Board discussed with Emerson a proposed agreement for Migliuri & Rodriguez to lease office space in the Courthouse and determined to offer the law firm a lease with access to the room only when the Courthouse is open.

❖ A Motion was made by Commissioner Roemer to approve the lease agreement for Courthouse facilities with Migliuri & Rodriguez, LLC. It was seconded, followed by discussion, and carried with unanimous ayes.

Resolution for Destruction of Certain Records: Seib presented a resolution to destroy certain permanent and semi-permanent records from his office.

❖ A Motion was made by Commissioner Roemer to adopt Resolution 2018-44. It was seconded and carried with unanimous ayes.

RESOLUTION NO. 2018-44

WHEREAS, the Jerome County Commissioners have received requests from the Jerome County Prosecutor's Office to destroy certain records as set out in Exhibit "A", pursuant to Idaho Code Section §31-871; and,

WHEREAS, this request lists the documents to be destroyed and which are attached to this resolution as Exhibit "A" and are to be considered as if fully set forth in this resolution; and,

WHEREAS, according to MICHAEL J. SEIB, Jerome County Prosecutor, the documents are 1997-2013 Misdemeanor cases that are completed, no reason exists to continue housing these files, and these files need to be destroyed to allow for more storage space, and furthermore that some record of these matters will remain because the clerk's office must retain certain parts of its files on these matters pursuant to I.C.A.R. 37; and,

WHEREAS, proper administration of Jerome County government requires that old records and documents be periodically cleaned out and destroyed; and,

WHEREAS, Idaho Code Section §31-871 does allow for classification, retention, and destruction of County Records and documents; and,

WHEREAS, the records listed in this request according to I.C. §31-871(b) are classified as permanent semi-permanent records as determined by the Board of Jerome County Commissioners upon the advice of the Jerome County Prosecutor and have been completed at least ten (10) and five (5) years ago, respectively, and therefore need no longer be retained and may be destroyed.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners for Jerome County, Idaho, that the following is hereby approved and adopted.

The records listed in this request have been maintained for the requested amount of time, are no longer needed, and therefore shall be destroyed.

DATED this 29th day of October 2018.

ATTEST:

JEROME COUNTY COMMISSIONERS

/s/ Michelle Emerson
MICHELLE EMERSON, CLERK

(absent)
CHARLES HOWELL, CHAIRMAN

(S E A L)

/s/ Roger M. Morley
ROGER MORLEY, Commissioner

/s/ Catherine M. Roemer
CATHY ROEMER, Commissioner

EXHIBIT "A"

1) Misdemeanor Files to be destroyed as of September 12, 2018

2) Misdemeanor – Destroy List #2 – September 2018

3) Misdemeanor – Destroy List #3 – October 2018

4)

Closed as of Date Listed – 5 year destroy date passed

Note: For a complete list of Misdemeanor Files to be Destroyed, refer to an attachment to Resolution 2018-44 available in the clerk's office.

INDIGENT MATTERS

Clerk/Auditor/Recorder Michelle Emerson was present. Also present were John Crozier and Ben Crouch.

❖ A Motion was made by Commissioner Roemer to approve indigent matters as presented. It was seconded and carried with unanimous ayes. Approved were Case Nos. 1718-074 and 1718-087. Denied were Case Nos. 1718-101 and 1718-100.

Meeting recessed at 11:59 A.M.

Respectively submitted:

(absent)

Charles M. Howell, Chairman

Jane White, Deputy Clerk

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner