

JEROME COUNTY COMMISSIONERS

Monday, October 15, 2018

PRESENT: Charles Howell, Chairman
Catherine Roemer, Vice Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9 A.M.

COMMISSIONER REPORTS

Present was John Crozier.

Commissioner Howell reported from a Jerome Chamber of Commerce banquet that the Bos family had received the Lifetime Achievement Award and that Colin Sharp had been named Citizen of the Year.

Commissioner Howell told the Board that the executive board of SIEDO (Southern Idaho Economic Development Organization) had determined to ask the full board to address in November cities and counties not paying their full dues.

Commissioner Howell reported that SIRCOMM (emergency communications) directors were recruiting dispatchers and that the new dispatching program (CAD) would be functional sooner than expected.

Commissioner Howell had also presented buckles to recognize winners of a barrel racing series held during the summer.

Commissioner Morley informed the Board from a Tri-county Weed District meeting. He said the District had eradicated 1400 acres of weeds during the current growing season.

Commissioner Morley had also met with the County airports consultant and had toured the Snake River Canyons Park and cleaned up some vandalized areas.

APPROVE TIME RECORDS

Present was John Crozier.

The Board signed Time Records for Brent Culbertson, Deserae Jones, Nancy Marshall, and Mario Umana.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

Present was John Crozier.

The Board signed two Catering Permits, one for RIVIS, LLC, Twin Falls, to be used October 20, 2018, from 5-10 P.M. at The Risk Barn; and one for the South Hills Bar & Grill, LLC, Hansen, to be used October 27, 2108, from 3 P.M. - 1 A.M., also at The Risk Barn.

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The Board signed a Claims Approval Report dated October 11, 2018, for the Insurance Deductible Trust, with a grand total of \$3,512.66.

The Board signed an Employee Wage Change to increase the salary for Law Clerk Jared Fluckiger by seven percent.

SIGN CLAIMS

Present was John Crozier.

Commissioner Howell signed the final claims for the FY 2017-18 as follows: **Treasurer**, \$336.77; **Data Processing**, \$404.94; **General**, \$1,460.19; **Planning and Zoning**, \$42.16; **Subtotal General**, **\$2,244.06**; **Sheriff**, \$5,826.79; **Sheriff-Detention**, \$3,767.49; **Adult Probation**, \$1,460.41; **Prosecutor**, \$1,177.75; **General Justice**, \$90.61; **Subtotal Justice**, **\$12,323.05**; **Airport**, \$31,498.22; **District Court**, \$199.54; **Revaluation**, \$79.08; **Grand Total**, **\$46,343.95**.

TEVIAN EKREN-KOBER—SIGN MOBILE HOME TITLE

Treasurer Tevian Ekren-Kober was present. Also present was John Crozier.

Ekren-Kober presented documents to transfer the title of a mobile home, as determined by the Commissioners on October 1.

❖ A Motion was made by Commissioner Morley authorize the chairman to sign the Indemnifying Affidavit and the title to transfer the title of a mobile home to Domingo Villanueva. It was seconded and carried with unanimous ayes.

RICK HABERMAN—EMPLOYEE WAGE CHANGE FORM

Assessor Rick Haberman was present. Also present was John Crozier.

Haberman presented an Employee Wage Change form for Lucy Noble and an accompanying letter from the Idaho State Tax Commission. He explained that the requested raise was a merit increase for her passing the tests for a tax appraiser.

❖ A Motion was made by Commissioner Howell to approve the merit increase for Lucinda Noble based upon documentation as a Certified Property Tax Appraiser. It was seconded and carried with unanimous ayes.

GREG MOORE AND KELLEE TRAUGHBER—SNAKE RIVER CANYONS PARK

Greg Moore, vice president of the Snake River Canyons Park Managing Board, and Kellee Traughber, secretary and advisor at large, were present. Also present were George Panagiotou, Ben Crouch, and John Crozier.

Moore presented revised and simplified bylaws for the Park Board and asked the Commissioners' approval.

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Commissioner Howell said he would prefer that the Commissioners appoint continuing or new board directors.

Moore said the Park Board would like the Commissioners to appoint a non-voting member to its board, and Traugher named two County employees who were interested.

➤ It was determined the Park Board directors would address the requested bylaw change at their next meeting and that Traugher would address the Commissioners again on October 22.

TIM LARSON—AIRPORTS REPORT

Airports Manager Tim Larson was present. Also present were John Crozier and Ben Crouch.

Larson reported on preparations being made for the new fuel terminal; the establishment of Precision Aviation at the Jerome Airport; and moving lines from the old terminal. He also said he expected a bid to repair the dump truck by October 22.

Larson told the Board he had secured three tie-downs from the Idaho Division of Aeronautics at no charge.

Commissioners Morley and Howell asked about hangar space and efforts for winterization.

TANYA STITT—EMERGENCY MANAGEMENT REPORT

Emergency Management Director Tanya Stitt was present. Also present were John Crozier and Ben Crouch.

Report: Stitt reported the generator at the Courthouse had been repaired. She also told of training she had attended and would be requesting in the future. Stitt said she had received the quotes and information needed to complete the communication tower at the sheriff's office (which the Commissioners had approved on September 4) and advised that the funds would need to be paid from the 2018-19 budget.

The Board agreed that Stitt could advertise for a new part-time position, as approved from the FY 2018-19 budget.

Public Information Officer: The Board discussed with Stitt her filling the role of public information officer (PIO), as recommended by the planning and zoning office on October 9. Stitt said she had completed PIO training and requested taking additional courses if assigned as County PIO.

Commissioner Roemer said she was not ready to make a decision about the PIO role because it needed to be properly structured.

MARIO UMANA—JUVENILE PROBATION REPORT

Juvenile Probation Officer Mario Umana was present. Also present were Ben Crouch and John Crozier.

Umana offered his monthly written report, beginning with his office statistics from September 22 through October 12. He reported 78 juveniles on probation and 15 in the diversion program. His office had collected \$437.50 in fees during the above period.

Umana told the Commissioners he and one of his probation officers would be attending a conference on drug use and that he would also attend the Idaho Juvenile Justice meeting in McCall October 25-26. He said his diversion officer had completed training for risk assessments.

Umana reported an advantage for juveniles referred to his office was that the Walker Drug Rehabilitation Center was now holding weekly meetings in Jerome.

Meeting recessed at 11:40 A.M.

Meeting reconvened at 1:15 P.M. with Commissioners Howell and Morley present.

TRACEE MCKIM—TECHNOLOGY EQUIPMENT PURCHASE

Chief Deputy Clerk Tracee McKim was present.

McKim stated a virus had infected Commissioner Morley's computer. Although its functionality had been restored, she said Computer Arts recommended replacing the laptops of the Commissioners due to their ages.

❖ A Motion was made by Commissioner Morley to allow Tracee McKim to buy three Dell laptops for \$4,921.52 due to a virus. It was seconded and carried with unanimous ayes.

McKim said the virus had also infected the treasurer's computer and recommended replacing it and also purchasing a computer to have available for an emergency replacement.

❖ A Motion was made by Commissioner Morley to allow Tracee McKim to buy two desktop computers, with four monitors and two sound bars, for not more than \$4,094.06. It was seconded and carried with unanimous ayes.

TOM WALGAMOTT AND BECKY BURNHAM—DISPOSAL OF VEHICLE

Emergency Management Director Tanya Stitt, Attorney Mike Seib, and Clerk/Auditor/Recorder Michelle Emerson were present. Tom Walgamott and Becky Burnham, representing Search & Rescue; and Jeffrey Cook, Sr., were also present.

Walgamott told the Board that Search & Rescue was using the former ambulance vehicle and wished to dispose of a truck that runs well but was not as satisfactory for the organization's use.

➤ It was determined Walgamott would consult the sheriff's office about including the truck in an auction of impounded vehicles.

Walgamott asked if Search & Rescue could use the County tower on Highway 93 to practice its rescue techniques.

❖ A Motion was made by Commissioner Howell to allow the Search & Rescue to conduct rescue-training exercises on the Highway 93 tower. It was seconded, followed by discussion to consult ICRMP [the County liability insurance carrier], and carried with unanimous ayes.

Walgamott stated Search & Rescue needed to replace the motor on its boat.

Commissioner Morley explained the necessity of the boat, saying that it could run in six inches of water, unlike the boat used by the sheriff's office. He asked Walgamott to bring the Board three estimates for a new boat motor.

Emerson said there was a possibility the County could draw funds from the waterways and/or capital budget lines for a boat motor.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib and Clerk/Auditor/Recorder Michelle Emerson were present.

Sign Contracts with Migliuri & Rodriguez: Seib verified details that the Board wished to include in a contract with Migliuri & Rodriguez for public defender representation. The matter was continued until October 22 when Seib would bring a contract for the Board's signature as well as a contract for the law firm to lease County office space.

Addendum to Memorandum of Understanding: Seib advised on an addendum to a Memorandum of Understanding that amateur radio operators had requested, and the Board agreed to his recommended changes.

❖ A Motion was made by Commissioner Howell to sign the Jerome County Amateur Radio Operations Plan Memorandum of Understanding Addendum #1 of October 2018. It was seconded and carried with unanimous ayes.

➤ It was determined the County would send the addendum to the RACES/ARES organization for its approval and signature.

APPROVE CLAIMS

❖ A Motion was made by Commissioner Howell to approve the claims as presented. It was seconded and carried with unanimous ayes.

Commissioners Howell and Morley signed a Claims Approval Report dated October 12, 2018, with a grand total of \$46,866.31 for the following funds: General, Airport, District Court II, Justice, and Revaluation.

READ AND APPROVE MINUTES

❖ A Motion was made by Commissioner Morley to approve the minutes of October 9 as written. It was seconded and carried with unanimous ayes.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Howell to approve indigent matters as presented. It was seconded and carried with unanimous ayes. Denied was Case No. 1718-093.

Meeting adjourned at 2:30 P.M.

Respectively submitted:

Jane White, Deputy Clerk

Charles M. Howell, Chairman

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner