

## **JEROME COUNTY COMMISSIONERS**

Monday, October 7, 2019

PRESENT: Charles Howell, Chairman  
Ben Crouch, Vice Chairman  
John Crozier, Commissioner  
Jane White, Deputy Clerk

Meeting convened at 9:05 A.M.

### **COMMISSIONER REPORTS**

Commissioner Crozier reported he and Commissioner Howell had attended a Region IV Idaho Association of Counties (IAC) meeting where members elected officers and discussed information they had received at the recent IAC convention.

Commissioners Crozier and Howell had also attended a problem solving court meeting where they learned recidivism for juveniles in the Magic Valley is less than in other areas; those attending also discussed how Medicaid expansion could affect the court system.

Commissioner Crouch told of a three-hour analysis of a Florida school shooting that he had heard at an emergency management preparation conference in Boise. He questioned if there are additional measures the County could take to protect its schools.

Commissioner Crouch had also provided equipment and helped move an arbor and picnic bench to the Snake River Canyons Park and had given a radio interview.

### **BRENT CULBERTSON—PLUMBING EXPENSES**

Maintenance Supervisor Brent Culbertson was present.

Brent Culbertson reported there would be unexpected plumbing repair expenses because of a sewer line backup at the public defenders office. He said McClimans Construction had offered its backhoe to dig up the sewer line for repairs.

### **SIGN HILVERDA MCCRAE CONTRACT**

The Board was in receipt of a contract for public defender services following a meeting with Steve McCrae on September 9 and approval of the contract wording by legal counsel.

❖ A Motion was made by Commissioner Howell to sign the contract with Hilverda McCrae for public defender services. It was seconded and carried with unanimous ayes.

### **ICRMP NOMINATION**

The Commissioners agreed not to nominate a candidate for the ICRMP Board of Trustees because they were satisfied with the incumbent Minidoka County Commissioner Kent McClellan, who desired to run for another two-year term.

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### **PRE-SCHOOL OPEN HOUSE**

The Commissioners were invited to an Open House on October 10 at the Jerome school district office to learn about promoting early childhood education in Jerome.

### **SENIOR LUNCH OR AIRPORT MEETING**

The Board determined to have lunch with the Senior Citizen Center in Eden on October 15 and to stop at the Jerome Airport on its return in order to look at possible sites for a new shop and to hear the manager's weekly report.

### **QUARTERLY JAIL INSPECTION**

Commissioner Crozier agreed to perform the quarterly jail inspection.

### **BUSINESS AND/OR ADMINISTRATIVE MATTERS**

The Commissioners reached Gary Warr, chairman of the Fair Board, by speakerphone. He advised to hold a wage increase for a fair employee until the Fair Board discusses it.

The Board signed an Employee Wage Change form to hire Sandra Bensen as an office assistant at the Fairgrounds.

The Board signed a leave request for Deserae Jones.

The Board signed a Direct Deposit Detail with a grand total of \$120,674.14 and a Payroll Claims Approval By Fund with a grand total of \$296,328.53, both dated October 2, 2019, for the September 15, 2019, through September 28, 2019, payroll period.

### **STEVE HINES—EXTENSION OFFICE REPORT**

Extension Educator Steve Hines was present.

Steve Hines, as County chair of the University of Idaho Extension Office, presented a written report of his office activities during September as well as a sheet of agricultural statistics for Jerome County and a pamphlet including more statistics for the County. His report included his efforts as well as those of Extension Educator Gretchen Manker, Community Nutrition Advisor Celia Villacana, and 4-H Coordinator Tina Miller.

Hines told of the progress of farmers in harvesting local crops. He said he was pleased that the After Fair Meeting went well, with no problems expressed. He reported that he was currently working on his annual evaluation portfolio and creating his winter presentations.

Hines invited the Commissioners to attend the extension office annual advisory meeting on October 31 at 11:30 A.M.

### **AARON ZENT AND GREG VAWSER—ROCK CREEK FIRE DEPARTMENT UPDATE**

Rock Creek Fire District Assistant Chief Greg Vawser was present.

Greg Vawser presented a written report of responses of the Rock Creek Quick Response Unit covering the first three quarters of 2019. He said the number of total incidents had increased 8.7 percent over the same period in the previous year.

The next quarterly update of responses, including those in the east end of Jerome County, would be in January.

**CY LOOTENS—RESOLUTION FOR POLLING PLACES FOR NOVEMBER 5 ELECTION**

Election Specialist Cy Lootens was present.

Cy Lootens told the Board there were no changes in County polling places from the last election. He said some precincts would not be voting because the elections would be just for city officials in Jerome, Eden, and Hazelton and for a supplemental levy in the Jerome school district.

❖ A Motion was made by Commissioner Crozier to accept the designated polling places as presented by Cy Lootens. It was seconded and carried with unanimous ayes.

**RESOLUTION 2019-30  
DESIGNATED POLLING PLACES  
November 5, 2019**

WHEREAS, the Jerome County Commissioners having received a request from County Clerk Michelle Emerson to designate polling places for the precincts for the upcoming Nov. 5, 2019, election; and

THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners for Jerome County, State of Idaho, the designated polling places stated below shall be the designated polling places as required by Idaho Code Section 34-302.

<b><u>Precincts</u></b>	<b><u>Polling Places</u></b>
#1 Bishop Court	Episcopal Parish Hall; 201 South Adams; Jerome, Idaho
#3 Eden	First Segregation Fire District; 235 East Wilson; Eden, Idaho
#5 Hazelton	Hazelton City Hall; 246 Main; Hazelton, Idaho
#6 Northeast	Jerome City Library; 100 First Avenue East; Jerome, Idaho
#7 Northwest	Jerome School District #261; Administration Building, 125 Fourth Avenue West (Old Middle School Gym); Jerome, Idaho
#9 Shepherdview	Jerome Middle School; 520 Tenth Avenue West; Jerome, Idaho
#10 Southeast	Jerome School District #261; Administration Building, 125 Fourth Avenue West (Old Middle School Gym); Jerome, Idaho
#11 Southwest	Jerome School District #261; Administration Building, 125 Fourth Avenue West (Old Middle School Gym); Jerome, Idaho
<b><u>Absentee/Early Voting</u></b>	Jerome County Courthouse; 300 North Lincoln Avenue, Room 301; Jerome, Idaho

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ATTEST:

DATED this 7<sup>th</sup> day of October 2019.

/s/ Michelle Emerson

Michelle Emerson, Jerome County Clerk

/s/ Charles M. Howell

Charles M. Howell, Chairman

( S E A L )

/s/ A. Ben Crouch

A. Ben Crouch, Commissioner

/s/ John Crozier

John Crozier, Commissioner

Meeting recessed at 11:35 A.M.

Meeting reconvened at 3 P.M.

**MARK HEAZLE—FEE PROPOSAL FROM LOMBARD CONRAD ARCHITECTS**

Clerk/Auditor/Recorder Michelle Emerson and Chief Deputy Clerk Tracee McKim were present. Also present was Mark Heazle, representing Lombard Conrad Architects.

Mark Heazle followed up from the Commissioners' concerns on September 30 about a fee proposal from Lombard Conrad Architects (LCA) to design and build additional jail space. He quoted a total of \$1,934,536 including design services, which would be under the \$2 million expense anticipated by the County.

Commissioner Howell asked about the contingency line included in the estimate from LCA. Heazle said the contingency line probably would not be used because the extra jail space would be a build-out on the current jail, but he did not recommend removing it.

Heazle expressed that there is volatility in the market and asked what the recourse would be if the jail expenses exceeded \$2 million.

Jerome 20/20 Executive Director Larry Hall was present.

Heazle discussed price options with the Commissioners. Option A would provide 30 beds and a shell for another jail pod, while Option B would be completing the shell, and Option C would be adding another pod.

➤ It was determined that LCA would submit a bid for Option A, with Options B and C as alternates to insure a total cost of under \$2 million. The Commissioners said they were more comfortable following their discussion with Heazle and would wait for a contract from LCA.

**LARRY HALL—JEROME 20/20 UPDATE**

Jerome 20/20 Executive Director Larry Hall was present.

**Jerome 20/20 Update:** Larry Hall reviewed and expanded on his written quarterly report, which included County and City of Jerome projects. He also presented a draft from Civil Science outlining three phases and estimated costs necessary for preliminary engineering studies before constructing a Shoshone Falls overlook in the Snake River Canyons Park.

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**Sign Letter to Agropur on Tax Exemption:** The Commissioners discussed questions they had about a tax exemption application they had received from Agropur.

➤ They determined they did not need to send a letter at that time but needed information from the assessor and treasurer offices. Making a decision on granting a tax exemption was continued until October 15.

#### **MIKE SEIB—LEGAL COUNSEL**

Attorney Mike Seib was present.

**Memorandum of Understanding with the Food Pantry:** The Board was in receipt of a revised Memorandum of Understanding with the Food Pantry from the Office of Emergency Management with changes recommended by the County's legal counsel.

❖ A Motion was made by Commissioner Crozier to approve the Memorandum of Understanding between the Jerome County Office of Emergency Management and Martha and Mary's Food Pantry for a Point of Distribution, as recommended by staff and legal counsel. It was seconded and carried with unanimous ayes.

**Board of Community Guardians Agreement:** Mike Seib said he was in the process of writing a tri-county agreement to create a Board of Community Guardians.

Cody Cantrell, as the program coordinator for the guardian board, was present.

Cantrell recommended rotating the financing of the Board of Guardians among the three participating counties, beginning with Jerome County.

**Twin Falls County Inmates Contract:** Signing a contract to house Twin Falls County inmates was continued until October 15 to allow Seib time to review it.

**Fair Board Member Discussion:** Seib referred to the County's management agreement between the County and the Fair Board regarding Fair Board members. Further discussion was continued until October 15.

#### **READ AND APPROVE MINUTES**

❖ A Motion was made by Commissioner Howell to approve the minutes of September 30 and July 1 as read. It was seconded and carried with unanimous ayes.

#### **INDIGENT MATTERS**

❖ A Motion was made by Commissioner Crozier to approve indigent matters as recommended by staff. It was seconded and carried with unanimous ayes. Approved were Case Nos. 1819-083 and 1819-121. Denied were Case Nos. 1819-126 and 1819-125.

Meeting adjourned at 5:30 P.M.

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Respectively submitted:

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Jane White, Deputy Clerk

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Charles M. Howell, Chairman

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A. Ben Crouch, Vice Chairman

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John Crozier, Commissioner