

## **JEROME COUNTY COMMISSIONERS**

Monday, August 5, 2019

PRESENT: Charles Howell, Chairman  
Ben Crouch, Vice Chairman  
John Crozier, Commissioner  
Jane White, Deputy Clerk

Meeting convened at 9:05 A.M.

### **COMMISSIONER REPORTS**

Commissioner Howell reported from his former week's activities as chairman of the Board of Commissioners as follows. (1) He had given a radio interview; (2) served as a board member for the Southern Idaho Regional Solid Waste District; (3) answered a resident's question about the repair of the ambulance based in Jerome; and (4) had expressed disappointment that a Jerome County representative was not invited on a site selection tour with the Idaho Dairymen's Association. He also reported that a tort claim to set a decibel level at the Fairgrounds had been submitted to the County's liability insurance company.

Commissioner Crouch had met with a citizen who had interest in and concerns about County government. He had also attended the Jerome Chamber of Commerce Business After Hours event at the Fairgrounds as well as a Joe Mama's Car Show meeting.

Commissioner Crozier had also attended Business After Hours and made plans with the Commissioners to attend Idaho Association of Counties meetings beginning September 24.

### **APPROVE ATTENDANCE RECORDS**

The Board signed Employee Time Record forms for Cody Cantrell, Brent Culbertson, Deserae Jones, Nancy Marshall, and Mario Umana for the July 21, 2019, through August 3, 2019, pay cycle.

### **BUSINESS AND/OR ADMINISTRATIVE MATTERS**

Carl Nellis was present to report that volunteers had completed the project to place rocks along the canyon rim in the Snake River Canyons Park. He listed help from the Boy Scouts, the Bureau of Land Management, the North Side Canal Company, the Jerome Highway District, and the Idaho Department of Lands as well as from Jim Erwin and himself.

The Board signed a Claims Approval Report dated July 30, 2019, for the Insurance Deductible Trust Fund, with a grand total of \$2,892.85.

The Board signed a leave request for Mario Umana.

### **STEVE HINES—EXTENSION OFFICE REPORT**

Extension Office Educator Steve Hines was present.

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Steve Hines reported from his monthly written summary of activities in the University of Idaho county extension office. He detailed his actions as county chair and ag extension educator as well as the endeavors of Gretchen Manker as Family and Consumer Science educator, Celia Villacana as community nutrition advisor, and Tina Miller as 4-H coordinator.

Hines said a debate of when to release the animals shown at the Fair was ongoing. He asked the Commissioners to expect the receipt of a memorandum of understanding with the University of Idaho.

➤ Commissioner Howell suggested that Hines ask the local television station to publicize offerings of the extension office.

### **SIGN LEASE AGREEMENT WITH ST. LUKE'S**

The Commissioners discussed signing new agreements with St. Luke's for ambulance service and for the lease of the ambulance building. The matters were continued until August 12 when the Board would meet with St. Luke's representatives.

### **APPROVE TENTATIVE BUDGETS FOR THE COUNTY AND THE AMBULANCE**

Chief Deputy Clerk Tracee McKim was present.

Tracee McKim stated there were no changes to the tentative budget discussed in the Commissioners' budget workshop on July 30.

❖ A Motion was made by Commissioner Crozier to approve a tentative County budget for FY 2019-20 and that the chairman signs it. It was seconded, followed by discussion that the budget included provision for two new security positions for six months in the justice contingency budget, an additional narcotics detective, an additional maintenance position in general contingency, and an additional maintenance position in the Fair budget. The Motion carried with unanimous ayes.

McKim said there were also no changes to the ambulance budget as discussed on July 30.

❖ A Motion was made by Commissioner Crozier that the chairman signs the tentative ambulance budget for FY 2019-20. It was seconded and carried with unanimous ayes.

### **DATA PROCESSING PURCHASES**

Present was Chief Deputy Clerk Tracee McKim.

Tracee McKim brought a quote from Computer Arts for two desktop computers, four monitors, and two speaker bars for \$3,868.58.

❖ A Motion was made by Commissioner Crouch to update and replace computers for the sheriff and undersheriff. It was seconded and carried with unanimous ayes.

McKim reported the Office of Emergency Management needed a new tablet because of the additional staff member added to the office in 2019.

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❖ A Motion was made by Commissioner Crouch to replace the director's laptop computer at \$1,146.73. It was seconded and carried with unanimous ayes.

### **STACY MILLER—HARDSHIP APPLICATION**

This matter was not discussed, awaiting a hardship evaluation by the Social Services staff.

### **INDIGENT MATTERS**

❖ A Motion was made by Commissioner Crozier to approve indigent matters as recommended by staff. It was seconded and carried with unanimous ayes. Approved was Case No. M019-008. Denied were Case Nos. 1819-100 and 1819-108.

Meeting recessed at 11:38 A.M.

Meeting reconvened at 1:15 P.M. at the Jerome Airport.

### **TIM LARSON—AIRPORTS REPORT**

Airports Manager Tim Larson was present. Also present was Jim Scarrow of Scarrow Excavation.

The Commissioners discussed demolition of the former terminal at the Jerome Airport with Jim Scarrow. It was determined Scarrow would include the price of taking down a chain link fence and filling the postholes with concrete in a quote for demolition.

Scarrow was excused.

Larson reported he had a bid from Rocky Mountain Excavation to demolish two other Airport buildings. He had also received two bids to repair the tractor bucket and was expecting two more.

➤ Commissioner Crouch asked that Larson determine why two sprinklers at the Airport were not working.

Larson said he would provide sketches of ideas for improving the Airport grounds after demolition of the former terminal. The Board desired to use the Airport beacon as a feature at the Airport after its replacement with a new one.

The Commissioners viewed the Airport grounds with Larson for more clarification on fencing after demolition of the two other buildings.

### **READ AND APPROVE MINUTES**

❖ A Motion was made by Commissioner Crouch to approve the minutes of July 29 and July 30, based on corrections made by the Commissioners. It was seconded and carried with unanimous ayes.

The July 29 minutes were corrected as follows. On Page 1, the first sentence was corrected to read: Commissioner Howell moved to amend the agenda to include a signing of a rezoning map from the Planning and Zoning Department *because of items left off the final agenda*.

On Page 3, the last two sentences under Mike Dahmer—Butte Communication Tower were amended to read: He stated that the tower is of high liability for the County. He stated it needs moved, doesn't work, and has no future use *if it stays where it is*.

Also on Page 3, the second sentence in the second paragraph under Tim Larson—Airports Report was amended to read: He also stated that bags of marijuana were discovered while cleaning up *at the airport building slated for demolition*.

The first two sentences on Page 4 were corrected to read: Clerk Michelle Emerson spoke to all Department Heads about this year's budget prep, *stating that it was very easy to work with the Commissioners*. She stated it has been the best year of putting together a budget since she has been in office, *due to the cooperation of staff*.

Next, Tracee McKim of the Clerk's Office spoke to the Department Heads. She outlined the changes to this year's budget that included new employees, raises, and a \$2 million surplus for jail expansion. She also stated that budget prep went well this year *and that the Commissioners work well together*. She stated the budget also includes pay for two new security staff (*jail security and a narcotics officer*) and a maintenance person for the potential new jail space. She also stated that PERSI and insurance would be increasing this year.

The second sentence of the last paragraph was eliminated.

The last paragraph on Page 1 of the July 30 minutes was corrected to read: Commissioner Howell asked Tracee about the proposed pay increases for employees. He asked if a Department Head could allocate other numbers to employees than what was presented in the budget, such as the 3%, 5%, 7% structure. Tracee stated it is up to Department Heads what they would like to do, but the minimum 2% was introduced to help pay for the increase in cost of PERSI benefits for the upcoming year.

**MIKE SEIB—LEGAL COUNSEL**

Consultation with legal counsel was not necessary.

Meeting adjourned at 2:30 P.M.

Respectfully submitted:

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Jane White, Deputy Clerk

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Charles M. Howell, Chairman

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A. Ben Crouch, Vice Chairman

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John Crozier, Commissioner

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