

**JEROME COUNTY COMMISSIONERS**

Monday, July 2, 2018

PRESENT: Charles Howell, Chairman  
Roger Morley, Commissioner  
Michelle Emerson, Clerk

Meeting convened at 9:05 a.m.  
(Commissioner Roemer to be present at 10:00 a.m.)

**COMMISSIONER COMMITTEE REPORTS**

Commissioner Morley reported attendance at the Southern Idaho Regional Solid Waste District meeting and the start-up of the power plant; discussion with Steve Engebrecht (Federal Aviation Administration) regarding the RFQ (Request for Qualifications) issues so there are fresh eyes on the airport issues.

Commissioner Howell reported attendance at the Southern Idaho Regional Solid Waste District start-up of the power plant; SIRCOMM should have budget numbers to the County very soon.

Discussion by Board of ability to purchase commemorative bricks as was done several years ago; Commissioner Howell will contact Mr. Nunnally and inquire.

**BUSINESS AND/OR ADMINISTRATIVE MATTERS**

The Board discussed the open airport manager position and advertising the position in other media specific to flying.

❖ A Motion was made by Commissioner Howell to authorize spending of airport funds to advertise airport manager position in professional media and Websites. It was seconded and carried with unanimous ayes.

**READ AND APPROVE MINUTES**

❖ A Motion was made by Commissioner Howell to approve the minutes of June 25, 2018, as read. It was seconded and carried with unanimous ayes.

**INDIGENT MATTERS**

❖ A Motion was made by Commissioner Howell to follow staff recommendations for indigent matters. It was seconded and carried with unanimous ayes. Cases dismissed – Indigent #1718-044; Cases to be reconvened – Indigent #1415-001.

**EXTENSION OFFICE REPORT**

Extension Educator Steve Hines presented his monthly report to the board on activities of the extension department, including 4-H activities. Review of the adjusted extension office budget was made, and possible line item to assist participants in competition.

Commissioner Roemer is present. (10:02 a.m.)

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### **BUDGET PRESENTATION/WORKSHOP**

Michelle Emerson, Clerk, and Tracee McKim, Chief Deputy, advised Board of beginning calculations of the proposed budgets for elections, indigent, and clerk's office. More information needs to be obtained, and this matter is put on the agenda for July 9, 2018, for further information. Additionally, the ambulance contract and budget need to be discussed.

### **JAIL MEDICAL CONTRACT – Badger v. Sawtooth**

Not all the information regarding the Badger and Sawtooth jail medical contract is known. This matter is moved to the agenda on July 9, 2018, for additional input.

### **CEMETERY DISTRICT**

Discussion by the board on amount to charge the district annually for renting office space in the courthouse and length of contract.

❖ A Motion was made by Commissioner Morley for a one year one dollar rental contract with the Jerome Cemetery District. It was seconded and carried with unanimous ayes.

❖ A Motion was made by Commissioner Roemer to recess for lunch. It was seconded and carried with unanimous ayes.

Commissioner Roemer advised that she would return at 2:00 p.m.

Recess 10:41 a.m.

Board reconvenes at 1:20 p.m.

Commissioner Howell and Morley present; Clerk Michelle Emerson present.

### **SOUTHERN IDAHO TOURISM**

Melissa Barry of Southern Idaho Tourism presents a report to the Board. Presentation includes information on local national parks, Snake River Canyons Park, a mud run, advertising the area, and funding of \$1,500.00.

Commissioner Roemer is present; the Board of County Commissioners recessed and reconvened as a Board of Equalization. 1:59 p.m.

**JEROME COUNTY COMMISSIONERS**  
Monday, July 2, 2018  
**BOARD OF EQUALIZATION**

Commissioner Howell excuses himself on the reassessment of Pringle. Vice Chair Roemer conducts the meeting.

**RE-ASSESSMENT APPEAL DECISION – PRINGLE**

Parcel Nos. RPJ1503193005A & RPJ1503193006A  
601 East Main Street  
Jerome, Idaho

Present were Assessor Rick Haberman; Appellant Pringle was present. Assessor Rick Haberman entered the residence with Mr. Pringle to assess further the value of the home. Haberman and deputy assessor toured inside of the home; it does have some issues; he made an adjustment from a 4 bedroom to a 2 bedroom. Reassess value at \$25,633.00 and additional lot (used as a driveway) is \$3,197.00 for a total \$113,460.000. Discussion by board.

❖ A Motion was made by Commissioner Roemer to accept the adjusted assessment value for Parcel #RPJ1503193005A in the amount of \$25,633.00 with improvements \$113,460.00. It was seconded and carried with unanimous ayes.

**ASSESSMENT APPEAL – DON & JENNIFER HALL**

Parcel No. RP000340000030  
Arrowhead Ranches (Lot 3)  
Jerome, Idaho

Present were Assessor Rick Haberman and Appraiser Janie Myers; Appellant Jennifer Hall was present. Clerk swore in those who were to testify. Testimony is presented by Assessor Rick Haberman, Appraiser Janie Myers, and Appellant Jennifer Hall.

Commissioner Howell closed the evidentiary portion of the hearing and scheduled the decision to be put on the agenda for Monday, July 9, 2018, at 3:30 p.m.

The Board of Equalization recessed and the Board of County Commissioners reconvened.

## **JEROME COUNTY COMMISSIONERS**

Monday, July 2, 2018

PRESENT: Charles Howell, Chairman  
Roger Morley, Commissioner  
Michelle Emerson, Clerk

### **OLD P&Z OFFICES**

Clerk Michelle Emerson was present. Request was made by Emerson to move some of the exercise equipment from downstairs to the old office of planning and zoning and to use smaller offices to store paper and folding machine. Permission was granted by the board with the condition that if we need the office space, it would need to be moved.

### **AIRPORT CREDIT CARD**

Clerk Michelle Emerson and interim airport manager Justin McMillan were present. Discussion was held that it is necessary for the airport to apply for a new credit card. Standard limit is \$2,500.00 on County credit cards. Justin McMillan is to be the only signer on the account.

❖ A Motion was made by Commissioner Roemer authorizing the interim airport manager to obtain a county credit card for the airport to purchase supplies. It was seconded and carried with unanimous ayes.

Interim Airport Manager Justin McMillan presented an update to the board on administration matters and grounds care.

### **MIKE SEIB – LEGAL COUNSEL**

Attorney Mike Seib was present.

**Memorandum Decision for GH Holdings:** Discussion by board and counsel on variance; parties agreed on conditions and that those conditions were appropriate.

❖ A Motion was made by Commissioner Roemer to approve the Memorandum Decision on GH Holdings LLC. It was seconded and carried with unanimous ayes.

**JUB Agreement:** Discussion and review of the agreement was moved to Monday, July 9, 2018.

**Eden Area of Impact – Art Brown:** Art Brown and Nancy Marshall of Planning & Zoning are present. Discussion with staff, counsel, and board on training with Jerry Mason with invitation to Lincoln County; Brown is authorized to continue pursuing the training. Workshop with the Planning & Zoning board and commissions to review Comp Plan for July 23, 2018.

Discussion was held on a new ordinance relative to a new Comp Plan. A timetable is presented to the Board. Seib is of the opinion that there is nothing to be fixed. It is suggested letters be sent to the Planning & Zoning Commission and the City of Eden drafted by Seib and Nancy Marshall for the Boards' signature.

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❖ A Motion was made by Commissioner Howell authorizing Mike Seib and Nancy Marshall to prepare letters to the City of Eden and the Planning & Zoning Commission. It was seconded and carried with unanimous ayes.

**Ambulance Contract and Levy:** Discussion by board, Seib, and Clerk on questions regarding the ambulance contract. This matter is to be put on agenda for Monday, July 9, 2018.

The Board has a budget workshop scheduled for July 3, 2018, for 9:15 a.m. to noon, which is not necessary at this time. Afternoon session begins at 1:30 p.m. and will be kept as scheduled.

❖ A Motion was made by Commissioner Howell to amend the agenda of July 3, 2018, to reflect no session needed in the morning and the board will convene at 1:30 p.m. It was seconded and carried with unanimous ayes.

Commissioner Howell left at 4:10 p.m. Vice Chair Roemer conducted remaining meeting.

**Indigent Matters – Indigent Case No. 1415-001:** Social Services Director Kim Drury is present. Mike Seib is not present. It is suggested that this may need to be discussed in executive session as reconvening the executive session from June 11, 2018.

❖ A Motion was made by Commissioner Roemer for an executive session pursuant to Idaho Code Section 74-206(1)(d). Roll call – Commissioner Roemer aye – Commissioner Morley aye; unanimous ayes.

4:20 p.m. Return to open session – update needs to be on the record – continue to Monday, July 9, 2018.

Adjourned 4:30 p.m.

Respectively submitted:

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Michelle Emerson, Clerk

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Charles M. Howell, Chairman

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Catherine M. Roemer, Commissioner

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Roger M. Morley, Commissioner

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