

JEROME COUNTY COMMISSIONERS

Tuesday, June 19, 2018

PRESENT: Charles Howell, Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9:01 A.M.

Commissioner Roemer was excused.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed a Retail Alcoholic Beverage License for Diamondz Event Center, LLC, dba Diamondz Bar & Grill, Jerome.

AIRPORT MANAGER POSITION

Clerk/Auditor/Recorder Michelle Emerson and Chief Deputy Clerk Tracee McKim were present. Also present were John Toolson, Gary Oliver, Albert Lockwood, Ralph Kincheloe, and Jon Higley, all members of the Airport Advisory Board.

Toolson reported from an Airport Board meeting. Directors had suggested hiring the former manager for part-time employment in order to free the interim manager to keep the weeds under control at the Jerome Airport. He said he would obtain a price for a large mower for the Airport.

Toolson told the Board the annual Fly-In at the Jerome Airport would be July 14 and that pilots giving rides that day needed to submit paperwork two weeks in advance of the event. He said the Airport Board would like to see the old terminal demolished.

Higley stated pouring new concrete and moving a fence would be necessary because of the new terminal. He said that the Airport Board had also discussed adding a cement pad at the Hazelton Airport.

➤ Commissioner Howell asked Higley to find out if the concrete and fence work would be a project for the Federal Aviation Administration.

Emerson recommended changing the name on the Airport credit card to the interim manager, with two signers authorized.

➤ The matter was added to the Commissioners' July 2 agenda.

MIKE SEIB—PROSECUTOR BUDGET PRESENTATION

This matter was continued until later in the day.

BRENT CULBERTSON—MAINTENANCE BUDGET PRESENTATION

Maintenance Supervisor Brent Culbertson was present.

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The Board discussed salary increases for Culbertson and his janitorial employees.

Culbertson said the Courthouse needed new windows because the storm windows were dangerous; each one would cost about \$3,000.

- Culbertson was to count the number of windows needed.

Culbertson also said the project to remove and replace commemorative bricks would be over \$20,000.

MARISELA IBARRA—M2 AUTOMATION JAIL CAMERA SYSTEM

Jail Administrator Marisela Ibarra, Clerk/Auditor/Recorder Michelle Emerson, and Chief Deputy Clerk Tracee McKim were present. Also present was Neal Timmerman with M2 Automation & Control Services, Inc.

Timmerman presented information for a new camera system from his company. He said the cameras in the jail are no longer made and that his company could replace them when they stop functioning. His paperwork included three suggestions for replacing the jail camera system.

Ibarra told the Board the server for the cameras was not reliable. She related instances when it was repaired and said the jail had recently functioned without cameras for a week. She believed Suggestions 1 and 2 were priorities.

McKim advised the County could pay for Suggestion 1 out of the current budget, and Emerson recommended putting funding for Suggestions 2 and 3 in the FY 2018-19 budget.

❖ A Motion was made by Commissioner Howell to authorize Marisela Ibarra to proceed with the M2 Automation & Control Services Suggestion No. 1, not to exceed \$48,405. It was seconded and carried with unanimous ayes.

TERRY RUBY—BUDGET PRESENTATION

Tri-County Noxious Weed Superintendent Terry Ruby, Clerk/Auditor/Recorder Michelle Emerson, and Chief Deputy Clerk Tracee McKim were present.

Commissioner Morley questioned whether the County could contract with the Weed District to spray weeds at the Jerome Airport, which Ruby said was possible.

Ruby presented a Budget Worksheet from the Tri-County Noxious Weed Control District. It requested that Jerome, Lincoln, and Gooding Counties each contribute \$70,106 in their FY 2018-19 budgets, which was up from \$68,291 in their current budget years.

TRACEE MCKIM—DATA BUDGET PRESENTATION

Chief Deputy Clerk and Technology Specialist Tracee McKim and Clerk/Auditor/Recorder Michelle Emerson were present.

McKim advised of Data processing wage changes in the General Fund due to a change to hourly calculations. She requested less for repairs/maintenance of office equipment because of the historical use of that line but said more was needed in the Computer Supplies and Information Technology lines.

McKim told the Commissioners she plans to replace office computers for three years and then concentrate on improving infrastructure in the fourth year.

McKim said the payroll clerk was working with Computer Arts to improve the new computer program for employee time keeping.

MIKE SEIB—PROSECUTOR BUDGET PRESENTATION, Continued

Prosecutor Mike Seib was present.

Seib said he had appreciated the salary increases possible from the current budget and requested three percent increases for FY 2018-19, with the exception of five percent for one staff person because of her computer knowledge. He requested funding to hire a victim coordinator, saying that his current staff had not been able to serve victims adequately.

Seib asked for increases in the Office Equipment and Dues/Membership budget lines.

Meeting recessed at 11:55 A.M.

Respectively submitted:

Charles M. Howell, Chairman

Jane White, Deputy Clerk

(absent)
Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner