

## **JEROME COUNTY COMMISSIONERS**

Monday, May 20, 2019

PRESENT: Charles Howell, Chairman  
Ben Crouch, Vice Chairman  
John Crozier, Commissioner  
Jane White, Deputy Clerk

Meeting convened at 9 A.M.

### **COMMISSIONER REPORTS**

Commissioner Howell reported the fence at the Jerome Airport had been breached by a plane crash the previous week and that the County would be sending a claim to the County's liability insurance carrier (ICRMP); meanwhile, the airport manager had erected a temporary fence.

Commissioner Howell said the County would reimburse Coastline Equipment for a window broken on a loader lent to the County for the Snake River Canyons Park cleanup the previous Saturday.

Commissioner Howell reported from a Park board meeting that Jerry Young had requested a conservation easement on part of the Park property if he were able to erect a museum on land leased from the Idaho Department of Lands.

Commissioner Howell said he and the other two Commissioners had attended a Jerome 20/20 board meeting where it was determined that Executive Director Larry Hall would be the point person in establishing a northside overlook site for Shoshone Falls.

Commissioner Crouch had attended a Budget Hearing for the South Central Public Health District; citizens' awards had also been presented. He had also attended a Republican Central Committee meeting with no quorum and toured Quality Milk with Commissioner Crozier.

Commissioner Crozier reported from a Fair Board meeting; he said directors had replaced the annual junior rodeo with a qualifying rodeo for the Junior Rodeo Association. He had also attended a Community Action board meeting and a Crisis Center meeting with new board member orientation.

Commissioners Crozier and Crouch had participated in the annual cleanup of the Snake River Canyons Park by volunteers.

### **NANCY MARSHALL—FURNITURE PURCHASES**

Planning and Zoning Administrator Nancy Marshall was present.

Nancy Marshall explained why she would like to purchase two stand-up desks for her office, one for the data processing clerk, and one for the building inspector. She said the purchases were within her budget and that three desks would then be available for another department's use.

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Marshall also told the Board a cutter would be useful to the mapping office.

❖ A Motion was made by Commissioner Crozier to purchase of three office items with a price of \$1,995 for the Planning and Zoning Office. It was seconded and carried with unanimous ayes.

### **DISCUSS AWARDS**

Commissioner Crouch said it would be important for the Commissioners to suggest names for nomination for Citizen of the Year and Lifetime Achievement awards presented by the Jerome Chamber of Commerce.

- The deadline for submissions is May 31.

### **DISCUSS PARTICIPATION IN A CYBER AWARENESS PROGRAM**

The Commissioners were in receipt of a request from the risk management coordinator for the County's liability insurance carrier (ICRMP) to reply whether the County would like to participate in a cyber awareness program. It would entail online training and phishing test e-mails to employees to teach and reinforce safe online habits.

The Board responded that it wanted the County to participate.

### **DISCUSS AIRPORT DISPOSALS**

The Board discussed disposal of items no longer of use to the County and worth less than \$250 and determined to consult its legal counsel later in the day.

### **BUSINESS AND/OR ADMINISTRATIVE MATTERS**

The Board signed Alcoholic Beverage Licenses for Larry Webb dba Northside Club, Jerome; Eric Fermin Luna Anaya dba La Costa Colima, Jerome; Emilio Silva dba El Parralito Salon, Jerome; Maverik, Inc, dba Maverik, Inc. #252, Jerome; Lorena Plascencia dba Geminis Beauty Salon, Jerome; William Scates dba Bill's Trophy Club, Eden; and Jentry Hagan & Julie Fife, Brady Fife dba Nick's Valley Service, LLC, Hazelton.

The Board signed leave request forms for Mario Umana and Brent Culbertson.

Commissioner Howell signed three fireworks permits for Lynn Wilding, Twin Falls, to be used at 265 Golf Course Road, Jerome; Field Butte Drive, Lot 15, Jerome; and 2328 East 900 South, Hazelton.

Commissioner Howell signed three fireworks permits for SSB Group, LLC, Twin Falls, to be used at Mr. Gas Travel Center, 1223 Main Street West, Jerome; Valley Wide Co-op, 393 Crossroads Point Boulevard, Jerome; and Garden of Eden, Travelers Oasis.

The Board signed a Payroll Claims Approval by Fund with a grand total of \$127,900.54 and a Direct Deposit Detail with a grand total of \$123,230.12, both dated May 15, 2019, for the April 28, 2019, through May 11, 2019, payroll period.

## **REVIEW EMPLOYEE MANUAL**

This matter was continued until May 28.

## **TANYA STITT—EMERGENCY MANAGEMENT REPORT**

Emergency Management Director Tanya Stitt was present.

Tanya Stitt reviewed her monthly written report to the Commissioners. She stated she was pursuing grant funds for the Hazelton Airport and had received approval for partial grant funding for the Critical Incident Stress Management team. She had attended a Funders Fair of available grants from both state and federal levels.

Stitt's report included minutes from three District Interoperability Governance Board (DIGB) meetings and an agenda for an upcoming Local Emergency Planning Committee (LEPC) meeting.

The Commissioners discussed with Stitt the Stop the Bleed program that had been funded by the County and the City of Jerome.

Community outreach from the Office of Emergency Management included working with the City of Hazelton on its Fourth of July festival and gathering booth partnerships for the Jerome County Fair coming up in August.

Stitt told the Board she had found that most of the ports in the Emergency Operations Center (EOC) were not hot and said she would need additional switches. She was also working with regional partners for additional training needs for the EOC staff.

Meeting recessed at 10:49 A.M. for the Commissioners to go to the Jerome Airport for a Jerome 20/20 luncheon.

Meeting reconvened at 1:30 P.M.

## **GEORGE OPPEDYK—LETTER REGARDING JAIL**

Present were Sheriff George Oppedyk and Jail Administrator Marisela Ibarra.

The Board discussed what price per bed the County needed when renting jail space with Sheriff Oppedyk and Deputy Ibarra, who said she had conferred with the Twin Falls County jail administrator since the Board had met with him and the commissioners from Twin Falls.

Those present noted that other entities in addition to Twin Falls County are seeking to rent beds and are paying more per bed than Twin Falls County currently pays.

➤ The Commissioners determined to charge other agencies \$68 per bed, beginning with the next fiscal year and to send the Twin Falls County Commissioners a letter stating such.

❖ A Motion was made by Commissioner Howell to increase the rate per night for jail beds to \$68 based upon costs, demand, and market price, effective October 1, 2019. It was seconded, followed by discussion, and carried with unanimous ayes.

### **TIM LARSON—AIRPORTS REPORT**

Airports Manager Tim Larson was present.

Tim Larson reported that 82 cars had parked at the Jerome Airport that day for a Jerome 20/20 luncheon meeting in the new hangar for Precision Aviation. He also reported completion of the second Jet A fuel reel installation.

Commissioner Howell told Larson that the County's liability insurance carrier (ICRMP) had approved replacing the damaged portion of fencing at the Jerome Airport.

❖ A Motion was made by Commissioner Crouch to repair the fence for security purposes at the Jerome Airport, based on the lowest cost estimate. It was seconded and carried with unanimous ayes.

➤ The Board asked that Larson set a date with Thorpe Demolition for assessing the presence of asbestos in the buildings planned for demolition at the Jerome Airport.

Larson said a party was interested in moving the former terminal at the Jerome Airport.

➤ The Board requested that Larson set a two-month deadline for completion of the move.

The Board asked about progress in improving the Hazelton Airport runway, and Larson said he was waiting for an answer from Darryl Fairbanks.

Commissioner Howell stated he appreciated that Larson had quickly repaired the breached fence at the Jerome Airport and had prepared a parking lot for extra vehicles but that he was surprised that a backhoe and tumbleweeds still existed where cars slated for auction had been located. Commissioner Crouch said he was frustrated also about the curb appeal of the Airport.

➤ Larson said he would endeavor to view the Airport with the priorities of the Commissioners.

### **BLAINE PATTERSON—MAGIC VALLEY PARAMEDICS BUDGET REQUEST**

Clerk/Auditor/Recorder Michelle Emerson was present. Also present were Blaine Patterson, Magic Valley Paramedics; and Sam Osborn, Finance Business Partner with St. Luke's Health System.

Blaine Patterson presented and reviewed an 18-page 2019 annual report to the Commissioners from the St. Luke's Magic Valley Paramedics. He said ambulance consultants had evaluated the number of paramedics employed by the system to be favorable. He also said the paramedic station in Jerome was working well to serve the County residents.

Sam Osborn expounded on statistics included in the report. He said charges are based on the market and that pricing structure had changed little in the current year although expenses were higher.

Patterson told the Commissioners some St. Luke's employees donate their vacation time to be able to attend paramedic conferences. Michelle Emerson said the County had budgeted for training expenses, which had not been used in the current budget year.

Patterson did not include in his report a budget request for FY 2019-20. The amounts budgeted for FY 2018-19 are \$6,000 for administrative costs; \$16,000 for training; \$477,523 to St. Luke's for the Magic Valley Paramedics contract; and \$30,000 for Quick Response Units.

**TEVIAN EKREN-KOBER—TAX DEED HEARINGS (recorded)**

Treasurer Tevian Ekren-Kober and Chief Deputy Nina Lagle as well as Attorney Mike Seib were present.

Tevian Ekren-Kober presented three properties for tax deeds to the County. She read the steps her office had taken, beginning January 14, 2019, before Idaho Code requires tax deeds.

❖ A Motion was made by Commissioner Crouch to direct the County treasurer to issue a tax deed in favor of Jerome County for the Beem, Daniel T. Living Trust, Parcel No. RPJ13701470130, at the location of 312 G Avenue West, Jerome. It was seconded and carried with unanimous ayes.

❖ A Motion was made by Commissioner Crouch to direct the County treasurer to issue a tax deed in favor of Jerome County for Robert L. Hoops, Parcel No. RPJ13700220100, at 304 Fifth Avenue East, Jerome. It was seconded and carried with unanimous ayes.

❖ A Motion was made by Commissioner Crouch to direct the Jerome County treasurer to issue a tax deed in favor of Jerome County for Arthur E. and June Landreth, Parcel No. RPH30100320050, at 416 Second Street, Hazelton.

In answer to Commissioner Howell's question, Ekren-Kober said the property was a mobile home.

Commissioner Howell closed the hearing.

Ekren-Kober told the Board the former owners had abandoned the properties and that they could redeem them within a year or up to the time of the County auction.

**TRACEE MCKIM—TECHNOLOGY EQUIPMENT PURCHASE**

Chief Deputy Clerk Tracee McKim was present.

Tracee McKim reported the booking computer at the jail was not working properly and that Computer Arts had recommended replacing the system.

❖ A Motion was made by Commissioner Crozier to approve the purchase of a booking computer for the jail at an approximate cost \$1800. It was seconded and carried with unanimous ayes.

McKim said the new office for the payroll clerk was in need of a copier/printer. She said Business Techs could lease one to the County for \$135 per month or sell it for \$7,300.

❖ A Motion was made by Commissioner Crouch to purchase a lease at \$135 a month for a printer/copier combo for the office of Charry Cushman. It was seconded and carried with unanimous ayes.

McKim said the purchase would be taken from the general current expense budget.

### **MIKE SEIB—LEGAL COUNSEL**

Attorney Mike Seib was present.

**Hangar Leases:** The Board signed a lease termination agreement with George Parker because he had sold his hangar at the Hazelton Airport.

**FMLA:** Mike Seib advised regarding the Family Medical Leave Act (FMLA) as it pertains to maternity leave. He said an employee is not employed by the County while using FMLA but is guaranteed a position with the County when returning to employment.

**Indigent Lien:** The Board asked Seib about a partial release of a lien, and he said he would consult with the social services director.

**Airport Disposals:** Seib told the Board it could make a motion and send an e-mail to employees to offer items no longer of use to the County.

➤ The matter was continued until May 28.

### **READ AND APPROVE MINUTES**

❖ A Motion was made by Commissioner Crozier to approve the minutes of May 13 as read. It was seconded and carried with unanimous ayes.

### **INDIGENT MATTERS**

❖ A Motion was made by Commissioner Crozier to approve indigent matters as recommended by staff. It was seconded and carried with unanimous ayes. Denied were Case Nos. 1819-079; 1819-088; and 1819-091; dismissed were Case Nos. 1819-031 and 1819-041. An Order of Suspension was signed for Case No. 1819-062.

Meeting adjourned at 4:59 P.M.

Respectively submitted:

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Jane White, Deputy Clerk

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Charles M. Howell, Chairman

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A. Ben Crouch, Vice Chairman

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John Crozier, Commissioner