

JEROME COUNTY COMMISSIONERS

Monday, April 30, 2018

PRESENT: Charles Howell, Chairman
Catherine Roemer, Vice Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

COMMISSIONER COMMITTEE REPORTS

Commissioner Morley reported from a Southern Idaho Regional Solid Waste District board meeting. He said the District would like the counties in the District to determine whether they would like to exempt some entities from waste charges, and a decision was added to the May 7 agenda. Commissioner Morley informed the Board that the District had established that waste disposal at transfer stations would be free on city clean-up days.

Commissioner Roemer reported the Resource Conservation and Development Council was distributing dollars to local groups and continuing with the FireWise program to help protect residences from wildfire.

Commissioner Howell informed the Board from a meeting of the Juvenile Joint Powers board. He said the board was working with Valley House for temporary housing for run-a-ways. Commissioner Howell also had attended a SIEDO (Southern Idaho Economic Development Organization) workshop in which directors had discussed the direction of the organization, with the discussion to be continued in May.

ART BROWN—SIGN WAGE CHANGE FORM FOR NEW EMPLOYEE

Planning and Zoning Administrator Art Brown and P&Z Assistant Administrator Nancy Marshall were present.

Marshall said the P&Z Office had hired a part-time employee for data entry, as authorized by the Commissioners on February 26 and April 2, and she offered for signature a form to hire the employee beginning May 4.

The Board signed an Employee Wage Change form for Jane Miller.

ATTENDANCE AT IDAHO ASSOCIATION OF COUNTIES CONFERENCE JUNE 4-7

Commissioners Howell and Morley said they would not be attending the conference for county commissioners and clerks, so the Board could meet on June 4.

EXTENSION AGENT QUESTIONS

Both Commissioners Morley and Roemer said they had completed questionnaires as requested by the University of Idaho Extension Office.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed a Personnel Action Form to hire Stephanie Callen as a Juvenile Probation Diversion Coordinator, effective April 30, 2018.

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The Board signed two Time Clock Correction forms for Cody Cantrell.

The Board signed a Claims Approval Report dated April 25, 2018, for the Insurance Deductible Trust, with a total of \$1,464.20.

The Board signed an Employee Wage Change form for Samuel Roach as a newly hired reserve patrolman.

The Board signed a leave request for Deserae Jones.

❖ A Motion was made by Commissioner Howell to amend the agenda to change Michelle Emerson to 10 A.M. and Deserae Jones to 10:30 A.M. It was seconded and carried with unanimous ayes..

APPROVE ATTENDANCE RECORDS

The Board approved Time Records for Garth Baker, Art Brown, Cody Cantrell, Brent Culbertson, Deserae Jones, and Mario Umana.

CODY CANTRELL—VETERANS REPORT

Veterans Service Officer Cody Cantrell was present.

Cantrell presented a written recap of his services from March 26, 2018, to April 30, 2018, saying that April had been a busy month, with an increase in both the number of office and home visits. He had visited senior centers in Jerome and Eden and had attended a Veterans of Foreign Wars meeting.

Cantrell reported that he had advised veterans of food boxes available to them from the United States Department of Agriculture for those who qualify. He also said he would like to attend service officer training in July.

MICHELLE EMERSON—CLERK MATTERS

Clerk/Auditor/Recorder Michelle Emerson was present.

Clima-Tech Bid: This matter was continued until later in the morning.

Defibrillator Purchase: Emerson reported from her April 16 discussion with the Commissioners about obtaining a defibrillator from the Magic Valley Paramedics for use in the Courthouse. She said she did not recommend filling out the necessary application because she did not believe the County would qualify for a donation.

Commissioner Roemer questioned about necessary training to use the equipment, and Emerson said County employees could train with City of Jerome personnel.

➤ The matter was continued until later in the morning.

DESERAE JONES—DRUG TESTER ADDITIONAL EMPLOYEE REQUEST

Misdemeanor Probation Administrator Deserae Jones was present.

Jones requested to hire a part-time male drug tester, saying that she had an open position in her budget for such an employee. She stated her office was not fulfilling the minimum requirement for testing probationers because of only one male misdemeanor probation officer to observe testing. She presented numbers showing 139 males scheduled for testing in April with an additional eight males in need of testing for drug court.

➤ The Board agreed to hire another employee, with the stipulation of receiving a job description from Jones, and the matter was added to the May 7 agenda.

MICHELLE EMERSON—CLERK MATTERS, Continued

Clerk/Auditor/Recorder Michelle Emerson was present.

Clima-Tech Bid: Emerson was in receipt of a proposal from Clima-Tech to hook new heating and cooling units at the Judicial Annex Building into the County's computer system. She said the County had budgeted for such an expense.

❖ A Motion was made by Commissioner Morley to enter into an agreement with Clima-Tech for a direct digital control system that is a rooftop unit at the Annex, for not more than \$6,854. It was seconded and carried with unanimous ayes.

Defibrillator Purchase: Emerson reported there was money in the budget that could be used for defibrillators. She said two machines were needed at both the Judicial Annex Building and the Courthouse and that defibrillator pads and batteries were needed for the equipment at the jail.

❖ A Motion was made by Commissioner Howell to authorize Michelle Emerson to spend \$6,000 out of the ambulance district administrative funds for AEDs [automated external defibrillators] and appropriate maintenance equipment. It was seconded and carried with unanimous ayes.

GEORGE OPPEDYK—SHERIFF MATTERS

Sheriff George Oppedyk was present.

Sheriff Oppedyk returned from April 23 with revised bids that did not include gravel to finish an impound yard at the jail. The Commissioners discussed with the sheriff the differences in prices and services.

❖ A Motion was made by Commissioner Roemer to accept the bid from Jim Thorpe in the amount of \$10,400 for site preparation, with hauling fees if required to be determined, for the justice facility impound yard. It was seconded, followed by discussion, and carried with unanimous ayes.

Donation of Extended Sick Leave Time: Attorney Mike Seib was present and advised that an employee could donate his extended sick leave (ESLC) time.

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Sheriff Oppedyk said he would like to donate his sick leave because he no longer needed it as an elected official.

- It was determined an employee could request a donation of sick time from the sheriff.

Sheriff Oppedyk requested that the County fill the vacant code enforcement position. The matter was put on the May 14 agenda.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib was present.

Site Application Exemption, continued from April 23: Present were Assessor Rick Haberman and Commercial Appraiser Lucy Noble.

Seib counseled that the Board could consider a site exemption application received on a Monday following a Sunday deadline. Consideration of the application was later added to the May 14 agenda.

❖ **Executive Session:** 11:28 A.M. - A Motion was made by Commissioner Howell to go into executive session per Idaho Code 74-206(1)(b), personnel. It was seconded and carried with a unanimous roll call vote.

12:03 P.M. - Return to open session.

No action was taken regarding the executive session.

Meeting recessed at 12:03 P.M.

Meeting reconvened at 1:15 P.M. with Commissioners Roemer and Morley present; Commissioner Roemer presided because Commissioner Howell was attending a meeting.

MELODY BOWYER—PUBLIC HEALTH DISTRICT BUDGET PROPOSAL

Present were South Central Public Health District Representatives Melody Bowyer, Susie Beem, Logan Hudson, Linda Montgomery, Craig Paul, Yvonne Humphrey, and Jeremy St. Clair. Also present was Ben Crouch.

Montgomery, as chair of the Board of Health, reviewed with the Board a booklet with statistics and service information for the eight counties in the Health District.

Beem informed the Board of the variety of services offered through Community Health.

Commissioner Roemer asked about instances of opioid overdoses, and Bowyer said the District's Prescription Drug Overdose Prevention Program includes two physician champions who inform about drug overdoses and a health coordinator who visits physicians' offices about opioid

prescriptions. She added that the Health District might receive another grant for the Prevention Program from the Department of Health and Welfare in October of 2018.

As District Health Director, Bower said the District was requesting a three percent funding increase from its participating counties in FY 2018-19 in order to prevent using reserve funds as it was required to do in the previous year.

Paul reported on environmental health efforts and said the District is working with the Jerome County Planning and Zoning Department to develop better control of building inspections and to write a waste tire ordinance.

Hudson, as nurse manager, told of nursing services offered by the Health District.

SHARDE McMILLAN—MECHANICAL REFUND FOR BUILDING DEPARTMENT

Planning and Zoning Permit Technician Sharde McMillan was present.

McMillan requested to refund a charge from the building department for a plumbing inspection because Jerome County does not issue plumbing permits.

❖ A Motion was made by Commissioner Roemer to refund \$65 to Fred Dodge for a water heater inspection that needed to be done by the State. It was seconded and carried with unanimous ayes.

EXECUTIVE SESSION—INDIGENT APPEAL HEARING, CASE NO. 1718-030

❖ 2:31 P.M. - A Motion was made by Commissioner Roemer to go into executive session per Idaho Code Section 74-206(1)(d) regarding an indigent appeal hearing. It was seconded and carried with a unanimous roll call vote.

2:36 P.M. - Return to open session.

The Board took the hearing under advisement, with a written decision to be rendered within the next 30 days.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Morley to approve indigent matters as presented. It was seconded and carried with unanimous ayes. Approved was Case No. 1718-051. Denied were Case Nos. 1718-050; 1718-052; and 1718-061; dismissed was Case No. 1617-086.

Meeting adjourned at 2:58 P.M.

Respectively submitted:

Jane White, Deputy Clerk

Charles M. Howell, Chairman

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner