

JEROME COUNTY COMMISSIONERS

Monday, April 2, 2018

PRESENT: Charles Howell, Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9:05 A.M.

Commissioner Roemer was not present because of an early morning appointment.

ART BROWN—PLANNING AND ZONING MATTERS

Planning and Zoning Administrator Art Brown and P&Z Assistant Administrator Nancy Marshall were present. Also present was Attorney Gary Slette.

Brown asked if the Commissioners would be willing to offer benefits for a new part-time employee the Board had authorized on February 26. Discussion followed, including evaluating whether the new employee would become full-time.

❖ A Motion was made by Commissioner Howell to authorize the Planning & Zoning Department to hire a part-time position at 25 hours a week, to include PERSI, with a four-month evaluation of the position. It was seconded and carried with unanimous ayes.

April 23 Eden Area of City Impact Meeting: Brown reported Eden city officials would like to meet with the Commissioners on April 23 to agree on an Area of City Impact to present at a public hearing. The Commissioners agreed they could meet on that date at 7 P.M. Brown reminded the Board that only the County and City officials would comment but that written comments from the public would be accepted.

The Board began a discussion of Eden's impact area.

9:16 A.M. - Commissioner Roemer was present.

Brown stated creating an A-L (agriculture limited) zone around Eden was a separate matter from setting an Area of City Impact.

Commissioner Morley favored addressing an A-L zone before deciding the Area of City Impact in order to protect the Valley School from dairy encroachment.

Commissioner Roemer believed the Commissioners should continue with setting a date they had requested of Eden city officials to meet with the Board about their city's area of impact.

Brown stated it would be important to decide on an area of impact first so that officials could then address zoning in the areas not included in the impact area.

Monday, April 2, 2018

Page 1 of 5

COMMISSIONER COMMITTEE REPORTS

Attorney Gary Slette was present.

Commissioner Morley reported from a Southern Idaho Regional Solid Waste District board meeting. He said directors had reviewed investment strategies and warned that Jerome County would need a new waste transfer site within the next five years.

Clerk/Auditor/Recorder Michelle Emerson was present and said the County had purchased extra ground for expansion at the site of its transfer station a few years ago.

Commissioner Howell had received an e-mail from Dan Chadwick of the Chadwick and Associates law firm asking if Jerome County wanted to join a class action lawsuit regarding opioids. The Board determined to ask Chadwick to make a presentation to the Commissioners about the lawsuit.

RECORDS REQUEST

Attorney Gary Slette was present.

The Commissioners answered a records request from Attorney Gary Slette regarding the Commissioners' consideration of an Eden Area of City Impact.

JAIL INSPECTION

Attorney Gary Slette was present.

Commissioner Howell agreed to perform the Commissioners' quarterly jail inspection.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

Attorney Gary Slette was present.

Commissioner Howell signed a Catering Permit for the Iron Horse Saloon, Shoshone, to be used April 7, 2018, from 2 P.M.-1 A.M. at 402 DC Circle, Jerome.

The Board signed three Time Clock Correction forms for Cody Cantrell.

The Board signed a Claims Approval Report dated March 29, 2018, for the Insurance Deductible Trust Fund, with a grand total of \$2,953.14.

The Board signed Employee Wage Change forms for Michael Mulliner as a newly hired deputy sheriff for patrol, effective April 2, 2018, and for Lewis Williams as a newly hired detention deputy sheriff, effective March 28, 2018.

The Board signed an Employee Wage Change form for Ron Kessler as a newly hired maintenance aide at the Fairgrounds.

The Board signed leave requests for Garth Baker (2) and Mario Umana.

Monday, April 2, 2018

Page 2 of 5

BOARD OF EQUALIZATION

Attorney Gary Slette was present.

There was no business to come before the Board of Equalization.

APPROVE ATTENDANCE RECORDS

Attorney Gary Slette was present.

The Board approved Time Records for Garth Baker, Art Brown, Cody Cantrell, Brent Culbertson, Deserae Jones, and Mario Umana.

LARRY HALL—JEROME 20/20 ECONOMIC REPORT

Clerk/Auditor/Recorder Michelle Emerson was present. Also present were Jerome 20/20 Executive Director Larry Hall and Attorney Gary Slette.

Hall expounded from his written quarterly report, which included economic development projects in the County as well as in the City of Jerome. Other projects included an Economic Development FORUM on April 10 and a Housing Summit on May 17.

Hall said proposed updates to the County Comprehensive Plan were targeted for completion in May and that he had been involved in writing more grants.

MARISELA IBARRA, MIKE SEIB, AND NICOLE ALBRIGHT—MARSHALLS SERVICE JAIL CONTRACT

Sheriff George Oppedyk, Chief Deputy Sheriff Gary Taylor, Jail Administrator Marisela Ibarra, and Attorney Mike Seib were present. Also present were Nicole Albright, Marshalls Service, and Attorney Gary Slette.

Seib informed the Board that the Marshals Service was willing to make one change to a proposed contract with the County for housing federal prisoners. He said he was satisfied with assurances from Albright that her agency would honor other County concerns.

Albright said the Service works at the pleasure of the County sheriff and that the proposed contract would not require the County to accept a set number of federal prisoners in its jail.

➤ It was determined to continue the matter of the jail contract until April 3 in anticipation of a revised agreement.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib was present.

Records Request: The Board discussed with Seib a request for records from his office as well as from the Commissioners and the Planning and Zoning Department.

Indigent Hearings: Seib advised to change the wording on an Order of the County Commissioners signed on March 26, 2018.

Monday, April 2, 2018

Page 3 of 5

❖ A Motion was made by Commissioner Howell to amend the Order on Case Number 1617-081 changing “open session” to “closed session.” It was seconded and carried with unanimous ayes.

❖ A Motion was made by Commissioner Howell to amend the agenda to move Michelle Emerson to 10:40 A.M. It was seconded and carried with unanimous ayes.

MICHELLE EMERSON—CLERK MATTERS

Clerk/Auditor/Recorder Michelle Emerson was present.

Wage Change Form: Emerson explained two Employee Wage Change forms she submitted. She asked for salary increases for Karen Wood because she had taken on additional responsibility as the financial clerk at the Judicial Annex Building and for Cheryl Reeder for assuming a new position to perform bookkeeping processes at the Annex and auditing duties at the Courthouse.

The Board signed Employee Wage Change forms to increase the salaries of Deputy Clerks Karen Wood and Cheryl Reeder.

Update on Annex Renovations: Emerson reminded the Board of renovations needed to County buildings. She stated HVAC (heating, ventilation, and air conditioning) units were needed at both the Judicial Annex Building and the Courthouse. She said the Board had also budgeted for remodeling at the Annex, which could include security updates, a functioning fourth courtroom, and outside changes to meet American Disability Act (ADA) requirements.

GARTH BAKER—AIRPORT BOARD MINUTES

Airports Manager Garth Baker was present. Also present were Gary Oliver and Albert Lockwood, Airport Advisory Board members.

Minutes: Commissioner Howell said the Board had questioned on March 26 whether minutes were being taken at the Airport Advisory Board meetings.

Baker said he was taking minutes and presented them from meetings in January, February, and March. He said the Airport Board should elect a secretary from its members to write the minutes; Lockwood agreed and said the Advisory Board would address minute taking at its next meeting on April 10.

Commissioner Roemer suggested that the Airport manager continue taking minutes as a courtesy to the Airport Board.

FAA Equipment: Baker said CenturyLink was to offer a bid the next day to move Federal Aviation Administration (FAA) equipment to the new terminal building at the Jerome Airport. He recommended that the County wait for the FAA to move the equipment so that it would be that agency’s responsibility to make any necessary repairs.

Monday, April 2, 2018

Page 4 of 5

Commissioner Roemer expressed it was her concern that remodeling the new terminal building had been completed for months but that the building was still vacant. Baker said he was waiting for concrete to be poured before moving into the new terminal.

➤ It was determined the Board would consult the maintenance supervisor about scheduling the addition of concrete at the Jerome Airport.

Airport Furniture: Baker asked if the County could reimburse an Airport Board member \$900 for his purchase of a table and chairs for the new terminal.

❖ A Motion was made by Commissioner Howell to reimburse John Higley for the purchase of a table and chairs for the new Jerome Airport terminal, not to exceed \$1,000. It was seconded, followed by discussion in which Commissioner Roemer desired to have a receipt, and carried with Commissioners Howell and Morley voting aye and Commissioner Roemer abstaining.

READ AND APPROVE MINUTES

❖ A Motion was made by Commissioner Howell to approve the minutes of March 26, March 21, and June 13. It was seconded and carried with unanimous ayes.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Howell to follow staff recommendations for indigent matters. It was seconded and carried with unanimous ayes. Denied were Case Nos. 1718-041 and 1718-042.

Meeting adjourned at 11:55 A.M.

Respectively submitted:

Jane White, Deputy Clerk

Charles M. Howell, Chairman

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner