

**JEROME COUNTY PLANNING AND ZONING COMMISSION
MINUTES
January 29, 2018
THE JACK NELSEN MEETING ROOM, JEROME COUNTY COURT HOUSE**

CALL TO ORDER

Acting Chairman Jim Schlund called the meeting to order at 7:05 PM.

Present: Jim Schlund, Bill Baker, Michael Tylka, Tanner Johns, Virgil Tinker, Trish Heath and Arlen Morgan

Excused: Larry Anderson

Staff Attendees: Art Brown, Planning and Zoning Administrator, Nancy Marshall, Stephanie Aslett and Sharde' McMillan.

BUSINESS MEETING

Acting Chairman Jim Schlund opened the meeting to vote for a new Planning and Zoning Commission Chairman and Vice Chairman. Mike Tylka nominated Larry Anderson as Chairman. Arlen Morgan seconded. Acting Chairman Jim Schlund asked if there were any more nominations.

M/S/C Virgil Tinker made a motion to re-elect Larry Anderson as the Planning and Zoning Commission Chairman. Bill Baker seconded. Motion carried unanimously.

Jim Schlund asked if there were any nominations for a Vice Chairman.

M/S/C Mike Tylka made a motion to re-elect Jim Schlund as Vice Chairman. Tanner Johns seconded. Motion carried unanimously.

The Commission discussed when the May meeting should be held.

M/S/C Bill Baker made a motion for the May meeting to be held on May 21st. Mike Tylka seconded. Motion carried unanimously.

The Commission reviewed the minutes from November 27, 2017.

M/S/C Bill Baker motioned to approve the minutes as written. Mike Tylka seconded. Motion carried unanimously.

The Commission and staff discussed the progress on the Comprehensive Plan.

M/S/C Trish Heath made a motion to close the business meeting.

CRESTVIEW MACHINE SHOP SPECIAL USE PERMIT

Acting Chairman, Jim Schlund called the hearing to order for the Crestview machine shop. The Applicant, James Kohen, was sworn in. He presented the application. The Commission asked the Applicant questions about the operations and layout of the business. Mr. Brown presented the Staff's report. He brought up the addressing of the shop, oil burning approval by DEQ. Jim Schlund asked about Hillsdale Highway District and South-Central Health District. There was no testimony in support or opposition. The Applicant returned for rebuttal and responded to additional questions. Jim Schlund asked about a well agreement. Acting Chairman, Jim Schlund, closed the hearing for testimony. There was discussion amongst the Commission.

M/S/C Trish Heath made a motion to approve Crestview Machine's request for a Special Use Permit for a machine shop providing repairs and maintenance for industry and farm equipment and an on-premise sign on the property duly advertised for this hearing with the conditions 1 through 11 with an additional 12 that he obtains DEQ approval for oil burning stove, if used, before issuing occupancy permit. He meets the general standards shown through testimony and permit application. Bill Baker seconded. Motion carried unanimously.

Acting Chairman, Jim Schlund, closed the hearing.

OLD BUSINESS

The Staff and Commission discussed the progress of the Comprehensive Plan and proposed a schedule for meetings and hearings.

WRITTEN DECISION

The Commission reviewed the written decision for Crestview Machine Shop Special Use Permit.

M/S/C Virgil Tinker motioned to approve the written decision as presented. Mike Tylka seconded. Motion carried unanimously.

ADJOURN

M/S/C Trish Heath made a motion to adjourn. Bill baker seconded. Motion carried unanimously.

Respectfully Submitted,

Sharde' McMillan
Administrative Assistant

ATTESTED BY:

St. Larrey Anderson
Chairman